Overview
This plan is a general guideline for establishing protocols for an isolation building at UWO. It will provide broad guidance and understanding for general operations of this building.

I. Applicability:
The isolation building are designed for UWO residential students during the COVID-19 crisis. Commuter students are eligible on a case-by-case basis.

II. Procedure: Moderate Alert Protections in Place
A. Procedure/Process
1. Students in need of isolation are encouraged to stay at a safe off-campus location for the days required by a public health authority. If an off-campus location is unavailable, isolation housing on campus will be available.

2. Isolation housing is designated for individuals with positive cases or others requiring isolation based on referral of public health authority or healthcare provider.
   i. Any UWO residential student with a positive coronavirus test, symptomatic and awaiting test results, and/or those referred by UWO Student Health Center (SHC) will be eligible to use Webster Hall (isolation building).
   ii. Commuter students may be admitted on a case-by-case basis at the discretion of SHC and/or Dean of Students.

3. If a student requires isolation housing during hours that Albee Testing Center is open, student will be instructed to pick up a key from Albee Testing Center.
   i. Prevea staff manages key pick-up and intake forms and then communicates with Residence Life Staff (RLS) on duty.
   ii. Prevea staff reviews isolation housing expectations with student.
4. If student requires isolation housing during hours that Albee Testing Center is closed, the student will be instructed to pick up a key from University Police Dispatch.
   i. Dispatch manages key pick-up and confirms with RLS that the key was picked up.

5. For all isolation housing intakes:
   i. RLS communicates need-to-know information to custodial (via UWO PD dispatch), dining (Carol Thull and Brian Warzynski), DOS regarding Student Care team, and UWO folks responsible for contact tracing and communication.
   ii. Student’s room and hallway is disinfected by UWO custodial as soon as possible. If student has roommate that was exposed, the roommate will be directed by residence life staff/UWO PD/Contact Tracers to quarantine in South GCC.

6. Student returns Webster key after being released from isolation by public health authority or SHC staff or decides to continue their isolation at an off-campus location.

7. Communication and sharing of information with Winnebago County Health Department will occur as designated by the Emergency Operations Center (EOC).

8. Isolation building usage
   i. Prevea staff will review expectations of behavior as well as resources for students if they are admitted into Webster Hall. SHC staff will have daily contact with students in isolation.
   ii. Custodial and UWO PD will service the building per normal protocols.
   iii. For staffing of the front desk of the building if residents using the building:
       1. 0-4 students - no additional staffing
       2. 5-10 students - one CSO shift, daily, 7:30 pm - 12 am
       3. 11 - 25 students - two CSO shifts; 4 - 8 pm; 8 pm - 12 am
       4. 26+ students - three CSO shifts, 12 - 4 pm; 4 - 8 pm; 8 pm - 12 am; possibly explore hiring student workers to supplement staffing

B. Face Covering Requirements
   1. All residence life staff (professional and/or student) are required to wear a facemask when doing any job-related function, with exceptions as already outlined by UWO (working alone in an office, etc.).

C. Physical Distancing Parameters
   1. Students will be asked to observe and keep physical distancing requirements and be entrusted to do this as a community.

D. Hygiene
   1. Please see below.

E. Disinfection
1. If a student reports a positive COVID-19 test, that information will be directed to custodial. They will respond with a cleaning effort to the affected student's floor. This will be done ASAP.

III. Procedure Modifications: Very High Alert – May need expanded capacity to distribute room keys.
IV. Procedure Modifications: High Alert - May need expanded capacity to distribute room keys.
V. Procedure Modifications: Low Alert – N/A

VI. Guidance Documents/Policy Links:
- Titans return website.

VII. Templates/Forms:

VIII. Definitions
a. Webster hall has 194 beds at double-occupancy; 97 rooms.
b. There are three floors in Webster.
c. There is only one restroom per floor, so only one gender can be assigned per floor.

IX. Revision History:
Created: 7/3/2020
Revised/Reviewed: 7/20/20, 8/10/20; 8/12/20; 8/18/20; 8/27/20, 9/3/20