Overview
This plan is a general guideline for opening the residence halls on the Oshkosh campus of UWO. It will provide broad guidance and understanding for general operations of the residence halls and the department of residence life. The access campus housing locations are managed by a third-party company, BMOC.

I. Applicability:
This applies to all residential students, appropriate guests, partners and constituents (police, facilities, etc.), and residence life staff.

II. Procedure: Moderate Alert Protections in Place

A. Procedure/Process
1. Residence halls will occupy as designed, with many students in double-rooms.
2. All residence hall exterior doors will be locked 24 hours/day - this will help in keeping out visitors and allow for better contact tracing, as students will need to swipe their IDs to gain entrance (and thus create a record of their comings/goings).
3. Residence life staff and programming/community building requirements will be modified to follow rules of social distancing whenever possible – no floor meetings in person, etc. However, there will be elements of residence life training and administration that will require individuals to be less than six feet apart. These will be kept to a minimum.
4. Guests will be restricted to immediate family members and other UWO students.
5. There will be no check-outs of equipment from residence hall desk areas.
6. All residence life student staff will be required to adhere to UWO employment requirements regarding facemasks and physical distancing.
7. An extensive move-in schedule has been created to elongate the process and keep crowding of move-in to an absolute minimum.
8. Residence Hall main office, 263 South Gruenhagen, will be open to the public Monday, Wednesday and Friday from 9 am – 12 pm and Tuesday and Thursday from 1 – 4 pm. This will allow for walk-ins, but keep most staff working remotely. Will also be open by appointment. After hours, students can get a hold of residence life duty personnel through UWO PD dispatch.

9. Assistant/Residence Hall Directors (A/RHDs) asked to have three hours per week where they are available in their office.

10. Residence Life Conference Services modify meeting rooms, check-in procedures, and all operational functions.

B. Face Covering Requirements
   1. All residence life staff (professional and/or student) are required to wear a facemask when doing any job-related function, with exceptions as already outlined by UWO (working alone in an office, etc.)
   2. Residential students are required to wear their facemasks in all areas of the residence halls, with exceptions for bathing, sleeping, and hygiene. Policy enforcement of masks will follow Dean of Students guidelines.
   3. Students are required to wear a mask in all dealings with UWO staff.

C. Physical Distancing Parameters
   1. Students will be asked to observe and keep physical distancing requirements and be entrusted to do this as a community.
   2. It is important to keep public areas of the residence halls open, such as lounges, to help combat any sort of claustrophobia or “cabin fever.” Along those same lines, UWO does not have capacity to store lounge furniture.
   3. Kitchens will be kept open, but kitchen equipment will not be allowed to be checked out from residence hall front desks.

D. Hygiene
   1. Please see below.

E. Disinfection
   1. Every public touch point surface in residence halls will be cleaned and disinfected daily. This includes restrooms, lounges, kitchens, stairwells, and lobbies.
   2. At least three times a week a second disinfecting of public areas, most likely occurring during second or third shift, will also occur.
   3. The Clorox 360 electrostatic disinfecting machine will be utilized during the third shift at least twice a week for each residential building.
   4. If a student reports a positive COVID-19 test, that information will be directed to custodial. They will respond with a cleaning effort to the affected student’s floor and will use the Clorox 360 electrostatic disinfecting machine in the student’s room. This will be done ASAP.
   5. Wall-mounted hand sanitizer stations will be present in all the residence hall lobbies, with times/dates of refills listed.

III. Procedure Modifications: Very High Alert (With the understanding that the university is still open)
   1. Locking off all public areas in the residence halls where feasible.
   2. Front desk opens only to sort mail.
   3. No guests allowed in the residence halls.
   4. Residence Life main office not open to the public, and A/RHDs all work remotely.
5. Request to have cleaning/sanitation of all public areas 2x per day.
6. Opening as many single rooms as possible for occupancy on the main campus.
7. Cancellation of all conference business.

IV. Procedure Modifications: High Alert
1. Locking off all public areas where feasible.
2. Front desk opens only to sort mail.
3. No guests allowed in the residence halls.
4. Request to have cleaning/sanitation of all public areas 2x per day.
5. Cancellation of all conferences and guest housing not directly related to academic mission.

V. Procedure Modifications: Low Alert
1. Doors to the residence halls unlocked, per normal non-Covid operation.
2. Normal guest restrictions and limitations (quantity, etc.).
3. Residence life programming/community building allowed to have small gatherings (10 or less).
4. Residence life offices more open to the public – modified schedule.

VI. Guidance Documents/Policy Links:
- Titans return website.
- UWO Board of Regents policy of two-year residence requirement still being enforced at this time.

VII. Templates/Forms: N/A

VIII. Definitions
- N/A.

IX. Revision History:
- Created: 7/1/2020
- Revised/Reviewed: [7/21/20], 8/10/20; 8/18/20