



UNITED STUDENTS IN RESIDENCE HALLS

CONSTITUTION

**Revised & Ratified
December 2020**

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ARTICLE I – IDENTITY

Section 1. Identity

The name of this organization shall be the United Students in Residence Halls of the University of Wisconsin Oshkosh, hereinafter referred to as USRH.

Section 2. Purpose

The purpose of this organization shall be to provide an opportunity and means for self-expression and self-government that is of, by, and for the residence hall students, democratic in its functioning and effective in its action. The organization shall have shared responsibility for the formulation, recommendation, and review of the policies concerning Residence Life. It shall also provide recommendations for University Dining and be involved in residence hall programming.

Section 3. Qualifications of Membership

- A. All students currently enrolled in an academic institution and living in the residence halls, on the University of Wisconsin Oshkosh campus, are members of USRH and shall enjoy the benefits, responsibilities, and protection thereof.
- B. Members of USRH that are not students of the University of Wisconsin Oshkosh shall not have voting rights in the USRH Legislature and hall government meetings on OSA or RAC issues.
- C. All members of USRH shall be free from discrimination on the basis of race, color, ethnicity, creed, religion, gender, sexual orientation, gender identity or expression, physical ability, marital status, national origin, political ideology, or age.

Section 4. Affiliations

Upon payment of annual dues USRH is affiliated with the following:

- A. Wisconsin United Residence Hall Association (WURHA).
- B. Great Lakes Affiliate of College and University Residence Halls (GLACURH).
- C. National Association of College and University Residence Halls (NACURH).

Section 5. Assembly

The USRH Assembly shall consist of the USRH Executive Board, Legislature, Committee Chairs, Paid Assistants, Student Organization Representatives and any proxy sitting in for one of these positions.

ARTICLE II – LEGISLATURE

Section 1. Identity

The Legislature shall consist of Hall Representatives from the University of Wisconsin Oshkosh residence halls.

Section 2. Purpose

The USRH Legislature shall function as the voting governing body of USRH.

Section 3. Qualifications of Membership

- A. Each residence hall shall have representatives(s) who have been elected or appointed by their respective hall governments.
- B. There will be one representative for each hall for approximately every two hundred residents in that hall, rounded off to the nearest two hundred.
- C. Cannot be a USRH Committee Chair, Student Organization Representative, or Paid Assistant without surrendering pay as a Hall Representative, or an Executive Board Member, excluding the President in case of a tie vote.

Section 4. Duties and Powers

- A. Have sole voting rights with the following two (2) exceptions: the USRH President may cast a vote in the case of a tie, or in the event of a straw poll vote being called. In the latter case, all members of the Assembly may cast a vote.
- B. Make policy recommendations to the Department of Residence Life, the Dean of Students, the Chancellor, Board of Regents, WURHA, GLACURH, and NACURH.
- C. Serve as the official voice of all residence hall students.
- D. Maintain communication with others in state, regional, and national residence hall organizations.
- E. Establish its own by-laws and rules of order.
- F. Confirm proposed allocations of USRH monies by the Executive Board.
- G. Enact all legislation, which shall be deemed necessary and proper to ensure the powers vested by this Constitution of USRH.

- H. Be an effective liaison between the USRH Assembly and their individual hall council or government and vote accordingly.
- I. Honestly represent the opinions, decisions, and feelings of their hall council or government and vote accordingly.
- J. Attend all USRH Assembly meetings or send a responsible alternate on one's behalf. Attendance at all USRH meetings, by all voting legislators, is vital to ensure effective and constructive communication between USRH and the residence halls.
 - 1. The USRH Vice President and Secretary are to be informed of a substitution before the beginning of the weekly meeting or the substitute will not be recognized as a voting member.
 - 2. A USRH Executive Board member is to be informed of any late arrivals, prior to the meeting, or the representative will be considered absent from the meeting for voting purposes only. Any excuse given by the representative is subject to the approval of the USRH Executive Board.
 - 3. Failure to attend a meeting or complete a monthly involvement hour requirement will result in a strike for the offending representative. Missing any three (3) meetings and/or involvement hour requirements will result in the loss of voting rights.
 - 4. After two meetings and/or involvement hour requirements are missed by a representative, a written notice shall be issued to that representative, the hall president, and advisor(s) by the USRH Secretary.
 - 5. If a representative misses three (3) meetings and/or involvement hour requirements in one semester, the hall that individual came from will lose that representative's voting rights.
 - 6. In order to regain voting rights, a representative must come before the USRH Assembly and ask for their voting rights to be returned. A simple majority vote of the Legislature will return their voting rights effective the following meeting.
- K. Serve three (3) involvement hours each of the first three (3) months of each semester.
 - 1. Failure to attend a meeting or complete a monthly involvement hour requirement will result in a strike for the offending representative. Missing any three (3) meetings and/or involvement hour requirements will result in the loss of voting rights.
 - 2. After two involvement hour requirements and/or meetings are missed by a representative, a written notice shall be issued to that representative, the hall president, and the advisor(s) by the USRH Secretary.

3. If a representative misses meetings and/or fails to complete their involvement hour requirement three (3) times in one semester, the hall that individual came from will lose that representative's voting rights.
 4. In order to regain voting rights, a representative must come before the USRH Assembly and ask for their voting rights to be returned. A simple majority vote of the Legislature will return their voting rights effective the following meeting.
 5. Monthly involvement hours are to be completed by the final USRH meeting of each month, and weekly hall government meeting minutes are to be submitted for review to the USRH Secretary. Representatives are not required to attend three (3) involvement hours during the final month of the semester (December or May) but must still forward hall government meeting minutes to the USRH Secretary through the end of each semester.
 6. Involvement hours are to be defined as office assignments, such as filing reports, maintaining bulletin boards, and/or completing committee work; tabling for hall- and/or event-related information, feedback, and/or suggestions; posting university-approved hall- and/or event- related advertisements; attending any hall event as a USRH advocate; and/or fulfilling another action that has been pre-approved by the USRH Secretary twenty-four (24) hours before the action is to be carried out.
- L. Urge support of and involvement in USRH, its programs, elections, and committees.
- M. Serve on at least one (1) standing USRH committee.
- N. Send weekly hall government meeting minutes to the USRH Secretary for review.
1. Weekly hall government meeting minutes are to be forwarded to the USRH Secretary by the end of each week unless no meeting was held.
 2. Failure to provide the USRH Secretary with weekly hall government meeting minutes will not result in a strike for any representative of their respective hall.
- O. Report any hall policy decisions to USRH.
- P. Recognize residence hall or university policies requiring formation or revision and report them to USRH.

Section 5. Vacancy

If a vacancy occurs during a term, the respective hall council or government shall elect or appoint a new representative as per the individual hall constitution.

ARTICLE III – EXECUTIVE BOARD

Section 1. Identity

The USRH Executive Board consists of a President, Vice President, Director of Internal Affairs (DIA), Treasurer, Secretary, and National Communications Coordinator/Wisconsin Communications Coordinator (NCC/WCC).

Section 2. Purpose

The USRH Executive Board is responsible for conducting all business of USRH. As a whole, it shall appoint, select, and remove Committee Chairs, Paid Assistants, or Representatives to Student Organizations as seen fit to the organization.

Section 3. Qualifications of Membership

- A. Current member of USRH for not less than one (1) semester, or as deemed fit by the assembly and current Executive Board.
- B. Maintain a minimum 2.25 Cumulative GPA during their entire term. If a semester GPA falls below 2.0, but the Cumulative GPA remains above 2.25, the officer must meet with their advisor, and form an academic agreement.
- C. No USRH Executive Officer shall be an officer in any other student organization on campus while in office without the approval of the USRH Legislature by a two-thirds (2/3) majority vote.
- D. No Residence Life staff member, including, but not limited to, Community Advisors and Health Advocates (CAs/HAs), shall hold a USRH Executive Board position, unless finishing their term as Residence Life staff within one (1) month of their induction into office as a USRH Executive Board member.
- E. No USRH Executive Officer shall be permitted to serve on the executive board of any other university student governance bodies.
- F. If a current USRH Executive Board member wishes to begin serving as an officer of another student organization on campus, the matter shall be put to a vote in the USRH Legislature as soon as possible. If the vote is not affirmative as per Point C of this Section, the Executive Board member in question shall not be permitted to remain on the USRH Executive Board while serving as an officer of the other student organization.
- G. Be a current student of the University of Wisconsin Oshkosh.

- H. Violation of the Points of this Section while in office may be considered grounds for removal from office as per Article III, Section 7 of the Constitution.

Section 4. General Responsibilities

- A. Must sign an Academic Agreement form that clearly outlines the qualifications for membership on the start of their term and go over the requirements with their advisor at the start of their term.
- B. Serve five (5) involvement hours per week.
 - 1. Weekly involvement hours are to be completed by 11:59 PM Sunday for the week prior. Monthly involvement hours are to be completed by the final USRH meeting of each month.
- C. Perform responsibilities delegated by the USRH Executive Board or Assembly.
- D. Meet with USRH Executive Board and advisors prior to each weekly meeting to prepare an agenda for subsequent meetings and events.
- E. Attend periodic individual one-on-one meetings with USRH Advisor(s).
- F. Attend leadership training opportunities offered by Residence Life and USRH.
- G. Attend USRH Assembly meetings.
- H. Meet with the Advisors for a summer weekend retreat and to finalize plans for the upcoming academic year.
- I. Be available for one executive board meeting between the fall and spring semesters.
- J. Submit a weekly report to the USRH Secretary to appear in the USRH minutes.
 - 1. The weekly report is due by 11:59 PM Sunday for the week prior.
- K. Return early for fall training on the same day as residence hall staff members.
- L. Inform the Executive Board of an absence or early departure to an assembly or Executive Board meeting at least one week in advance of the meeting date, or as soon as the member is aware of this absence, in order to allow discussion at the weekly Executive Board meeting.

1. Discussion of the future absence is required by the entire Executive Board to determine whether or not the absence may be excused.
2. Bringing the future absence to the attention of the Executive Board does not guarantee the absence will be excused. The status of the absence (whether excused or unexcused for honorarium purposes) will be determined pending a required discussion of the absence by the Executive Board.
3. Failure to inform the Executive Board of a known future absence absence or early departure of a meeting, will result in an unexcused meeting for honoraria purposes.
4. Any unexpected absences from assembly or Executive Board meetings by an Executive Board member will be discussed at the Executive Board meeting following the absence.

Section 5. Term of Office

- A. The term of all Executive Board positions is one year, from spring induction to the next spring induction.
 1. Exceptions
 - a. All Executive Board members elected through Emergency Elections will conclude their term of office with the spring induction following their induction, instead of completing a full calendar year.
 - b. The newly elected NCC/WCC will not be responsible for the NACURH conference, which directly follows the elections. This conference is the responsibility of the previous NCC/WCC.
- B. The procedure for Executive Board spring elections is outlined in the USRH Election By-Laws.

Section 6. Resignation

- A. An Executive Board member must notify the advisor(s) of a resignation decision in writing at least one week in advance.
- B. If the Presidency of USRH is left vacant, the Vice President shall have the option to assume the office of President.
- C. If the Vice President position is also vacant, the remaining members of the USRH Executive Board shall appoint one of their members to serve as acting President and the Vice Presidential duties shall be delegated as needed.
- D. Emergency Elections shall be conducted according to the Elections By-Laws.

- E. If the position of Elections Commissioner is vacant, the Executive Board shall appoint one, either through the unanimous agreement of the Executive Board, or with Legislature approval.
- F. If the President, Vice President, Treasurer, Secretary, NCC/WCC, or DIA is unable to complete their term of office, the resigning Executive Board member(s) must:
 - 1. Announce their resignation at the following USRH Legislature meeting.
 - 2. Notify the USRH Executive Board at least one week prior to this Legislature meeting.
- G. Upon this announcement, the USRH Legislature shall elect a replacement to complete the term(s) of the resigning Executive Board member(s) according to the Election By-Laws.

Section 7. Grounds for Removal and Impeachment Procedures

- A. The grounds for the removal of USRH Executive Board members consist of the following:
 - 1. Failure to honorably fulfill the duties and responsibilities of the office.
 - 2. Continued gross or willful neglect of the duties and responsibilities of the office.
 - 3. Failure or refusal to disclose necessary information on matters of organization business.
 - 4. Unauthorized expenditure, misuse of organization funds, or forging of documents.
 - 5. Misrepresentation of the organization and its officers to outside persons.
 - 6. Conviction of a felony.
 - 7. Being on academic probation and/or on disciplinary probation with the University.
- B. Resignation of the Executive Board member is expected if any or all of the grounds for removal apply to an officer. Resignation should be in writing to the Executive Board.
- C. If an Executive Board member must resign due to grades but does not resign in writing, they may be removed from the position by their respective advisor. Revocation must be both verbal and written and include reasoning for the action.

- D. Anyone planning to charge for impeachment must write a letter of intent that must be received by the charged Executive Board member and their advisor 48 hours previous to a USRH meeting. If the mentioned officer does not resign or is not revoked of their duties before or during the next USRH meeting, then impeachment procedures may ensue.
- E. Impeachment procedures are as follows:
 - 1. The charge must be brought by a member of the USRH Assembly.
 - 2. The USRH Legislature will decide by a majority vote if there is a valid cause for impeachment proceedings.
 - 3. If the charge is approved, any action on this shall be postponed for one (1) week to give the officer charged a chance to construct their defense and for the representatives to inform their respective halls.
 - 4. Each member of the USRH Assembly will be personally notified of the impeachment proceedings to ensure the largest quorum possible.
 - 5. Each member of the USRH Assembly shall be allowed time to question the charged officer. The charged officer will be given ample time in which to present their views and defense.
 - 6. A two-thirds (2/3) majority vote of the USRH Legislature is necessary for removal of the officer.

ARTICLE IV – STANDING COMMITTEES

Section 1. Identity

The USRH standing committees consist of the Programs Committee, Food Committee, Leadership Development Committee (LDC), Constitution Committee, and Safety and Security Committee (S&S).

Section 2. Purpose

The purpose of USRH committees is to support students in residence halls by addressing student opinions and needs in issues of food services, entertainment, community service, diversity, the environment, university policies, leadership, safety, and alcohol awareness.

Section 3. Qualifications of Committee Chairpersons

- A. Be a current member of USRH.
- B. Maintain a minimum 2.0 Cumulative GPA during their entire term.

Section 4. General Responsibilities

- A. The general responsibilities of standing committee chairpersons are as follows:
1. Serve six (6) involvement hours each of the first three (3) months of each semester.
 2. Communicate with the Vice President individually at both parties' convenience.
 3. Attend USRH meetings and present a report of their committee's progress, unless excused by the USRH Vice President or Secretary prior to the meeting.
 4. Act as a non-voting member of the USRH Assembly except in straw poll voting.
 5. Submit an end-of-semester and an end-of-year report.
 6. Attend leadership training opportunities offered by Residence Life and USRH.
 7. Submit a weekly report to the USRH Secretary to appear in the USRH minutes by 11:59 PM on Sunday for the week prior.
 8. Perform duties as assigned by the Executive Board.
 9. All Chairpersons shall be required to attend monthly Committee Chair Boards (CCBs).

Section 5. Committee Operations

- A. Each committee shall meet as many times as necessary to accomplish its purpose with a minimum of one time each month during the school year.
- B. Each committee shall develop its own conditions for membership and operations with Executive Board approval unless otherwise noted in this Constitution.
- C. Each Committee is limited to donate 10 percent of their entire budget to any organization.

Section 6. Committee Chairperson Selection and Removal

- A. The Vice President with the approval of the Executive Board shall appoint committee chairpersons.
- B. Failure to fulfill chairperson responsibilities may result in reduced honoraria and/or release from the committee chairperson position by the USRH Executive Board.

- C. *Ad hoc* committee chairpersons shall be appointed as needed by the President with the approval of the Executive Board.
- D. *Ad hoc* committee chairpersons shall have all the responsibilities and privileges of standing Committee Chairs for the duration of their service but shall not receive an honorarium.
- E. All committee chairperson positions will be open to application/reapplication yearly after completion of USRH Executive Board elections for the coming year.

ARTICLE V – STUDENT ORGANIZATION REPRESENTATIVES

Section 1. Representatives from Student Organizations

A. Identity

Representatives from Student Organizations consist of the National Residence Hall Honorary (NRHH) Representative, and Reeve Union Board (RUB) Representative.

B. Purpose

The purpose of Representatives from Student Organizations is to serve those organizations, to give them a chance to have a voice in USRH, and to communicate with members of USRH and the USRH Assembly information about their respective student organizations.

C. Qualifications

Representatives from Student Organizations must be appointed by their organization to serve as their selected representative, in a manner they see fit.

D. General Responsibilities of Representatives from Student Organizations

1. Communicate to the USRH Assembly information about their respective student organizations.
2. Attend all USRH Legislature meetings and present a report of their organizations’ news and/or activities; or find a proxy from their respective organizations.
3. Act as non-voting members of the USRH Legislature except during straw poll voting.
4. Submit a weekly report to the USRH Secretary to appear in the USRH minutes by 11:59 PM on Sunday for the week prior.

Section 2. Representatives to Student Organizations

A. Identity

Representatives to Student Organizations consist of the Oshkosh Student Association (OSA) Assembly Representative, two Reeve Advisory Council (RAC) Representatives, two Pepsi Funds Representatives, three Alcohol and Other Drug Awareness (AODA) Task Force Representatives, and two Campus Sustainability Council Representatives.

B. Purpose

The purpose of Representatives to Student Organizations is to serve USRH, to give USRH and the USRH Legislature a chance to have a voice in the respective student organization, and to communicate information to members of their respective organizations for USRH.

C. Qualifications of Representatives to Student Organizations:

1. Shall be a member of USRH.
2. Shall have a GPA of 2.0 or higher.
3. Must fit all qualifications of their student organization.

D. General Responsibilities of Representatives to Student Organizations

1. Serve six (6) involvement hours each of the first three (3) months of each semester.
2. Attend leadership-training opportunities offered by Residence Life and USRH.
3. Communicate to the USRH Assembly information about their respective student organizations.
4. Attend all USRH Legislature meetings and present a report of their organizations' news and/or activities; or find a proxy from their respective organization.
5. Act as a non-voting member of the USRH Legislature except during straw poll voting.
6. Submit a weekly report to the USRH Secretary by Sunday at 11:59 PM for the week prior.
7. Submit an End of Semester and End of Year Report
8. Will attend all meetings for their respective student organization or find a proxy to attend.

E. Representatives to Student Organizations Selection and Removal

1. The President shall appoint Representatives to Student Organizations with the approval of the Executive Board.

2. Failure to fulfill representative responsibilities may result in reduced honoraria and/or release from the representative position by the USRH Executive Board.
3. Applications for Representative to Student Organization positions open for each year in spring prior to that year, following the conclusion of Executive Board Elections for that same year.

ARTICLE VI – PAID ASSISTANTS

Section 1. Identity

- A. The USRH Paid Assistants consist of the Appeals Chair and the Junior Advisor.

Section 2. Purpose

- B. The purpose of the Paid Assistants is to manage and run continuous undertakings within USRH that require time and skills that extend beyond the duties of the Executive Board.

Section 3. Qualifications

- A. Shall be a member of USRH.
- B. Shall have a GPA of 2.0 or higher.
- C. Other qualifications for Junior Advisor:
 1. The Junior Advisor will be charged with being a peer advisor to the USRH Assembly with, including but not limited to, Parliamentary Procedure, writing legislation, and similar.
 2. The Junior Advisor is not required to live in a residence hall and may live off campus.
 3. The Junior Advisor shall be a former USRH Assembly member and a current UW Oshkosh student, with some experience in parliamentary procedure and writing legislation.

Section 4. Hiring

- A. The Vice President shall interview all applicants for the position of Appeals Chair.
- B. The Vice President shall consult the Executive Board in the hiring of all Paid Assistants.
- C. The Junior Advisor shall be appointed by the USRH Executive Board with approval from the USRH Advisors.

Section 5. General Responsibilities

- A. Attend weekly USRH Legislature meetings, unless excused by the USRH Vice President or Secretary.
- B. Submit a weekly report to the USRH Secretary to be put in the minutes by 11:59 PM on Sunday for the week prior.
- C. Schedule one-on-one meetings with advisor(s) as needed.
 - 1. The Junior Advisor shall meet once a week with an advisor.
- D. Act as a non-voting member of USRH except during straw-poll voting.
- E. Submit an end-of-semester and end-of-year report.
- F. Perform duties as assigned by the USRH Executive Board.
- G. Serve two (2) involvement hours per week in the USRH office by 11:59pm on Sunday for the week prior.
 - 1. The Junior Advisor will serve three (3) set involvement hours per week by 11:59 PM.
- H. The Junior Advisor shall attend training opportunities provided by Residence Life and USRH.
- I. The Junior Advisor shall attend executive meetings and all USRH assembly meetings as deemed necessary by the USRH Executive Board and the USRH advisors.

ARTICLE VII – USRH ASSEMBLY ADVISORS

Section 1. Identity

The USRH Assembly Advisor(s) shall be the Director of Residence Life and/or their appointed representative(s).

Section 2. Duties and Powers

- A. At least one advisor shall be present at USRH Legislature and Executive Board meetings.
- B. Provide personal and professional advice and aid the USRH Assembly as a resource person.
- C. Act as a non-voting member of the USRH Assembly.

- D. Hold periodic, individual meetings with each assigned USRH Executive Board member, Committee Chair and Paid Assistant as needed.

ARTICLE VIII – MEETINGS

Section 1. Purpose

USRH meetings serve as a regular occasion to come together publicly as an organization, to share ideas and progress, and to pass legislation for the improvement of USRH and its constituents.

Section 2. Scheduled USRH Meeting Times

- A. Legislature meetings are to be held publicly and weekly on Thursday, at 4:35 PM, in a meeting area or room as designated by the USRH Executive Board. Meetings will be held during the two 14-week semesters, excluding finals week, unless otherwise designated by the USRH Executive Board.
- B. Legislature meetings are not required to be held during the winter or spring interim sessions.

Section 3. Agenda

The USRH Secretary must be informed at least 48 hours before the meeting if an issue or speaker is to be on the written agenda.

Section 4. Special Sessions

Special sessions may be held if approved by a majority of the USRH Legislature.

Section 5. Quorum

Quorum shall consist of a two-thirds majority of all Hall Representatives with voting rights at the time a meeting is convened.

Section 6. Rules of Order

- A. The general rules of order are “Robert's Rules of Order, Newly Revised.”
- B. The USRH Rules of Order will supersede “Robert's Rules of Order, Newly Revised.”

ARTICLE IX – BUDGET

Section 1. Funding

Residence Life provides USRH with financial assistance each year. This amount is determined using a formula which includes the number of students contracted to live in the residence halls. The final amount is approved by the Director of

Residence Life no later than August 15th of each year. USRH also receives funding from other sources, such as the linen and loft rental programs.

Section 2. Determining Budget Amounts

- A. A spokesperson (i.e. Committee Chair, Paid Assistant) shall have the right, but not the responsibility, to propose an amount to the Executive Board for consideration of monetary allocation.
- B. The Executive Board will review proposed amounts and budget as necessary to remain within the constraints of funding while remaining in the best interests of the students of the University of Wisconsin Oshkosh.

Section 3. Process for Budget Proposal and Approval

- A. The budget shall be proposed by the USRH Executive Board at the first Legislature meeting of the current academic school year.
- B. The current proposed budget will consist of current proposed budgetary figures as well as the past year's budgetary figures and the difference between the two.
- C. The proposed budget shall be presented to the USRH Assembly by the Treasurer.
- D. Each member of the USRH Assembly shall receive a written copy of the proposed budget at the time of the presentation.
- E. Each hall government is required to review the proposed budget.
- F. Residence hall review and/or voting must be completed within the time period in which the proposed budget is tabled definitely in the USRH Legislature.
- G. When the proposed budget is taken from the table after having been tabled definitely, a majority vote in the USRH Legislature shall be required for approval of the proposed budget.

ARTICLE X – HONORARIA

Section 1. Definition

An honorarium is a cash bonus in return for service to USRH.

Section 2. Identity of Recipients

Each USRH Executive Board Member, USRH Standing Committee Chairperson, Paid Assistant, Junior Advisor, and USRH Representative to Student Organization is eligible to receive an honorarium.

Section 3. Recommended Amount of Honoraria

- A. The USRH Executive Board shall receive honoraria of up to \$3600.00 each per term of office and shall be distributed as follows:
 - 1. The Executive Board honoraria will be distributed in six (6) equal disbursements of up to \$600.00 each.
 - 2. The disbursements will be dispensed on six (6) dates; the first being approximately a third of the way through the Fall semester, the second being approximately two thirds of the way through the Fall semester, the third being at approximately the end of the Fall semester, and likewise for spring semester.
 - 3. The USRH Executive Board will determine the exact date when the honoraria will be dispensed.
- B. Each USRH Standing Committee Chairperson shall receive an honorarium up to \$125.00 per semester and each Representative to Student Organization and Paid Assistant shall receive up to \$75.00 per semester, dispensed at the end of each semester.
 - 1. To receive payment, Committee Chairs, Paid Assistants and Student Organization Representatives must submit an end-of-semester report and end-of-year report submitted to the main USRH advisor by the date specified by the USRH Vice President.
 - 2. Payment may be lowered at the discretion of the Executive Board, if evidence of substantial neglect to the position exists.
 - 3. Payment will consist of one disbursement per semester employed.
- C. Honoraria shall be prorated based on the number of weeks and performance in office for those Executives, Committee Chairpersons, Paid Assistants and Representatives to Student Organizations that do not serve a full term.
- D. The Junior Advisor shall be paid up to \$175 per semester, \$115 determined by objective duties and \$60 determined by subjective duties.

Section 4. Process for Approving Honoraria

- A. The USRH Executive Board will prepare a list of recommended honoraria for all individuals entitled to one based on their performance and/or time of service in “proposal” format.
- B. Approval of honorarium will be a two week process, where the list of proposed amounts is submitted the first week and a motion to pass will be

entertained on the second week. Honorarium will be added as a separate category to the agenda, following Items for Action.

- C. If the motion fails, the Vice President will go through the list one name at a time and ask if anyone objects to that person receiving the listed honorarium. If no one objects, the honorarium is passed. If anyone objects, it will be tabled indefinitely until the end of the list is reached.
- D. Once the end of the list is reached, the Vice President will go through those honoraria that were tabled definitely one at a time. The Vice President will ask for discussion on each of these honoraria, not allowing personal grievances. At the end of discussion, a vote will be taken to decide whether the honorarium is approved or not. If it is not approved, motions to resolve this conflict will be entertained at that time.

ARTICLE XI – AMENDMENTS

Section 1. Procedure

- A. Amendments must be submitted as a proposal by a member of the USRH Assembly or Executive Board with a written copy for each Assembly member.
- B. The proposal must carry a two-thirds (2/3) majority of the USRH Legislature to pass.

Section 2. Implementation

Amendments to the USRH Constitution shall take effect immediately upon approval by the USRH Legislature unless otherwise specified.

ARTICLE XII – RATIFICATION AND NULLIFICATION OF THE CONSTITUTION

Section 1. This Constitution shall be in effect upon its ratification by a two-thirds (2/3) majority of the USRH Legislature.

Section 2. This Constitution shall be nullified by a two-thirds (2/3) majority of the USRH Legislature.

ARTICLE XIII – TEMPORARY AMENDMENT TO RESIDENCY REQUIREMENT

Section 1. Temporary Amendment to Executive Board Residency Requirement

- A. For the purposes of this Section, “residence halls” refers to the residence halls on the University of Wisconsin Oshkosh campus.
- B. A student who is otherwise eligible to be an Executive Board member, and who has lived in the residence halls at some point during the 2020-21

academic year, is eligible to be an Executive Board member regardless of whether or not they live in the residence halls at any given point in time.

- C. A student who is otherwise eligible to be an Executive Board member, and who has at any point previously lived in the residence halls, and who intended to live in the residence halls during the 2020-21 academic year, is eligible to be an Executive Board member regardless of whether or not they live in the residence halls at any given point in time.
- D. Intention to live in the residence halls shall be determined by the USRH Assembly Advisor(s) and the current Executive Board, or by a majority vote of the Legislature, based on submission of a housing application or some other method.
- E. In cases of a conflict, the provisions of this Section supersede Article III, Section 3, Point A of the USRH Constitution

Section 2. Amendments and Expiration

- A. The provisions of this Article shall only be valid for the 2020-21 academic year and shall not apply to potential applicants or candidates for election whose terms will take place in any following academic years.
- B. This Article shall be rendered invalid and removed from the USRH Constitution at 11:59 pm on June 4, 2021.
- C. This Article may be nullified early or amended through the standard amendment process for the USRH Constitution.

APPENDIX A: CHANGES TO CONSTITUTION

May 8, 2003

Safety & Security Scholarship

Article XI, Section 3, Letter J, Number 8

Added safety and security scholarship to the constitution.

September 18, 2003

Who Should Do It?

Article III, Section 5, Letter B, Number 9

States that the Vice President and Director of Internal Affairs are to organize Summer Retreat.

September 18, 2003

Let USRH Represent

Article V, Section 2, Letter A and G

Adds 2 Reeve Union Board Advisory Council (RUB AC) positions and the specific duties of RUB AC.

December 4, 2003

Webmaster Removal Proposal

Article VI, Section 5, Letter D

Eliminates the webmaster position.

February 26, 2004

Let's Share the Load

Article IV, Section 1

Adds Appeals Committee and Policies Committee to the Committee Chair list.

Article IV, Section 6, Letter B

Adds the guidelines for the Appeals Committee.

Article IV, Section 6, Letter G

Adds Co-chair to the food committee guidelines.

Article IV, Section 6, Letter J

Adds the guidelines for the Policies Committee.

April 1, 2004

Let's See Them Again!

Article IX, Section 5, Letter D, Number 3

Has the minutes sent out again after they are approved by the assembly.

April 15, 2004

Well Somebody's Gotta Do It!

Article III, Section 5, Letter B, Number 10

States that a voting record shall be kept by the Vice President.

May 6, 2004

Leadership Award...Third Times the Charm!

Article IV, Section 6, Letter H, Number 3

Adds a scholarship to the constitution.

April 29, 2004

Let the DIA Be the Hall Monitor!!!

Article III, Section 5, Letter E, Number 6

States that the DIA shall keep record of hall rep. office hours.

Article III, Section 5, Letter C, Number 6

States in the DIA's guidelines that they monitor the hall rep. office hours.

Article III, Section 5, Letter E, Number 7

States that the DIA is responsible for informing the hall reps. of absences from meetings and un-served office hours.

April 29, 2004

The President Needs Assistants

Article III, Section 5, Letter A, Number 14 and 15

Says that the President is to advise the Elections Commissioner (EC), Loft Coordinator and Student Organization Reps. and monitor their office hours.

Article III, Section 5, Letter B, Number 7

Adds monitor of office hour attendance to guidelines.

April 29, 2004

Presidential Seconds and Minutes

Article III, Section 5, Letter A, Number 11

States that Presidents Council does not need to submit meeting minutes.

Article III, Section 5, Letter B, Number 11

Says that Presidents Council shall be made up of the hall Presidents and Vice Presidents in conjunction with the USRH President.

May 6, 2004

The EC is Good with Grammar and Spelling...

Article VI, Section 5, Letter A, Number 15

Allows the Elections Commissioner (EC) to make changes to the USRH Constitution, USRH By-Laws and USRH Rules of Order that don't alter meanings, ex. spelling or grammar.

Article VI, Section 5, Letter A, Number 16

Adds those said changes to the EC's guidelines.

May 6, 2004

Let's Try Speeding Up the Minutes Again!

Article III, Section 5, Letter E, Number 2

Changes the time in which the Secretary has to send out the minutes.

November 4, 2004

Give 'Em Recognition Again

Article IV, Section 1

Changed to add Alcohol and Other Drug Awareness to the list of identity.

Article IV, Section 2

Adds alcohol awareness to the purpose list.

Article IV, Section 6, Inserted section B and re-lettered accordingly

Inserts Alcohol and Other Drug Awareness guidelines to the constitution.

November 18, 2004

We Don't Wanna Go

Article VI, Section 4, Letter H

Letter H was stricken because Paid Assistants have always been exempt from attending CCB.

November 18, 2004

We Want to Fit In, Too...

Article V, Section 2, Letter C, Number 2

Article VI, Section 2, Letter B

Both were changed to have all GPA requirements be stated as cumulative not semester.

Article III, Section 3, Letter B

Clarifies GPA requirements

Article III Section 8, Letter A

Was removed from the constitution because it is already specified in Article III, Section 3, Letter B

December 2, 2004

Technology Efficiency

Article IX, Section 3, Letter A

Changed the amount of money in the budget line to \$10,000 instead of \$15,000.

Article IX, Section 3, Letter B

Letter B was created to make a technology budget line this would be where the \$5,000 from Letter A went.

Article IX, Section 3, Letter B, Number 1

Number 1 was added to explain exactly how the money is to be distributed/used.

December 2, 2004

Send it In

Article X, Section 3, Letter B

Changed to say end of term reports

Article X, Section 3, Letter B, Number 1

This was added to clarify what the assembly and the Executive Board is to do with their end of year reports.

Article III, Section 4, Letter F

Was restated to say for details to see Article X, Section 3, Letter B, Number 3

Article VI, Section 6, Letter A

Was restated to clarify that Paid Assistants would not get paid unless they submitted an end of year report.

December 2, 2004

Squeeze it In

Article V, Section 1, Letter A

Added CA/PA Council.

Article V, Section 1, Letter G

Added CA/PA Council to the Assembly with guidelines.

April 7, 2005

You're Hired!

Article VI, Section 3

Changed to state that the President and Secretary would both interview and hire the historian.

April 7, 2005

Serve 'Em Up!

Article VI, Section 5, Letter C, Number 5

Added to have the loft coordinator serve at least 3 office hours per week.

Article VI, Section 5, Letter C, Number 6

Added to have the loft coordinator serve at least 5 office hours during the first two weeks and last two weeks of each semester.

April 7, 2005

Coming Back Again!

Article IV, Section 6, Letter L

Adds reunion committee and duties.

Article IV, Section 6, Letter A, Number 5

Describes part of the duty

January 19, 2006

Third Times a Charm!

Article III, Section 7, Letter D

Changed to state that Emergency Elections shall be conducted according to the Elections By-Laws

April 11, 2006

They Work Hard For the Money

Article VI, Section 5, Letter C

Changed the Loft Coordinator Position to be paid an hourly wage. Requirements of hired position changed.

April 11, 2006

Let's Push Things Forward

Article III, Section 5

Added Parliamentarian duties to NCC/WCC position. Changed Vice President to oversee all current members of the USRH Assembly. Changed DIA to train all new USRH Assembly members, and help with the retention of USRH members. Added to the Secretary, archiving of historical USRH materials.

July 26, 2006

Do do do do dodo! Charge!

March 2007

Lets make a change!

Changed Presidential/Vice Presidential slate so that the President and the Vice President run separately in the elections.

October 2010

I move to 4:35

Moved meeting start time from 4:30pm to 4:35pm.

February 17, 2011

They Deserve More Time

Changed Article VII, Section 1, Point B, Subpoint 2 so the Executive Board End-of-year reports are not due until finals week.

March 10, 2011

Attend Those Meetings

Added a subpoint 9 to Article V, Section 2, Point D stating that Student Organization Representatives are required to attend their organizations meetings.

April 7, 2011

Fairness for All

Moved Article IV to Article X Section 3 Point B. This was an extra requirement for honoraria that was listed only under Paid Assistants when Committee Chairs and Student Organization Representatives have to do these requirements as well.

CC/ PA + Advisor= Guidance

Added to Article VII, Section 2 Point D, that Advisors need to meet with their assigned Committee Chairs and Paid Assistants as needed.

March 2013

Do Your Responsibilities

Article II, Section 4 changes to explain the consequences of missing responsibilities.

Give Me an O

Article II, Section 4, Point O explains missing three duties will lose rights for the hall.

It's Not Mandatory

Article IV, Section 4, Point A, Number 8, Article V, Section 2, Point D, Number 3, and Article VI, Section 4, Point F are removed which dealt with loft distribution which is no longer mandatory.

Sustainability Matters Too

Article V, Section 2, Point A is changed to add two representatives for Campus Sustainability Council.

December 2013

Executive Board Members: Missed Meetings

Article III, Section 4, Point M, Article III, Section 4, Point M, Subpoint 1, Article III Section 4, Point M, Subpoint 2, Article III, Section 4, Point M, Subpoint 3, and Article III, Section 4, Point M, Subpoint 4 are all added to explain whom and when to inform of an absence.

February 2014

USRH SOR Appointment Change

Article V, Section 2, Point E, Subpoint 1 is changed from Vice President to President.

USRH E-Board Membership

Article III, Section 3, Point A is changed to allow students to become part of the Executive Board if they are deemed fit.

USRH Hall Representative Double Dipping

Article II, Section 3, Point C is changed to reflect the option of surrendering pay if a Hall Representative chooses to become a Committee Chair.

USRH Resignation Clarification on Presidential Resignation

Article III, Section 6, Point F is changed to include the resignation of the President.

Article III, Section 6, Point F, Subpoint 2 is changed to reflect that a resigning Executive Board member must alert the rest of the Executive Board.

USRH Paid Assistant Changes

Article VI, Section 3, Point A is changed from President to Vice President for hiring the Appeals Chair.

USRH Paid Assistant Changes 2

Article VI, Section 3, Point B is changed from President to Vice President in hiring the Paid Assistant.

USRH Office Hours Paid Assistant

Article VI, Section 4, Point G is added to state that the Paid Assistant is required to do two (2) office hours per week.

May 2014

Removal of Reunion Committee

Article VI, Section 1 and Article III, Section 4, Point K are changed to remove the Reunion Committee.

December 2014

Removing Redundancies

Article IV, Section 4, Subsection A, Point 9 removed to reflect discontinuation of Fall Leadership Camp

April 2015

Student Org Representatives End of Semester Reports

Article V, Section 2, Point D, subsection 7 removed, and Article X, Section 3, Point B, subsection 1 changed to reflect removal of EoS Report requirements for SORs.

Revising Quorum Standards

Article VIII, Section 5 changed to attach quorum requirements to the number of halls able to vote at any given time.

April 2017

Redistribution of Executive Board Responsibilities

Article II Section 4 Subsection J Point 4 – DIA changed to Secretary

Article II Section 4 Subsection K Point 2 – DIA changed to Secretary

October 2018

Executive Board Honorarium Amount Change

Executive Board honoraria increased from three disbursements per semester of \$300.00 to three disbursements per semester of \$600.00.

November 2018

Adjustment of Outside Responsibilities for USRH Hall Representatives

“Hall Representatives are released from their weekly office hour and hall report obligations and are provided with more effective and less limited opportunities to serve USRH and their respective halls.”

Article II Section 4 revised to replace Hall Representative office hour requirements with a monthly (3 hours per month) involvement hour requirement, and to replace weekly reports with forwarding minutes from Hall Government meetings.

Change to USRH Executive Board Qualifications

Executive board officers can now serve on other student organization executive boards or be members of residence life staff with approval of the USRH assembly. They still may not serve on the executive boards of any other student governance organizations under any circumstances whatsoever.

Adjustment to Scheduled USRH Meeting Times

USRH assembly no longer required to meet during interim. Executive board must still meet.

February 2019

Adjustment of USRH Office Hour Duties

“USRH Committee Chairpersons and Representatives to Student Organizations are no longer required to serve weekly office hours, but are able to work on a monthly basis.”

Reassignment of Leadership Development Committee Duties

Treasurer now responsible for leading LDC.

April 2019

Revision of Election By-Laws Guidelines

“The USRH Election By-Laws are updated to professionalize the elections process, ensuring that the Elections Commission will be formed on an appropriate timeline and that all executive board candidates are held to an appropriately high standard.”

Article I, Section 3, Point C added. Article III, Section 6, Point E changed to avoid contradicting By-Laws and Election By-Laws.

November 2019

Revision to USRH Executive Board Qualifications

“USRH Executive Board qualifications are more clearly defined in order to grant the USRH Assembly a more practical means of enforcing them, and to prevent conflicts of interest from arising.”

Executive Board members are no longer permitted to serve as any sort of Residence Life staff during their term in office. Means of enforcing these restrictions now better spelled out for Elections Commissioner and Assembly.

December 3, 2020

Temporary Amendment to the USRH Residency Requirement

“The requirement that Executive Board members must live in the residence halls is temporarily relaxed to better suit the realities of the current situation at UW Oshkosh regarding COVID-19.”

A temporary amendment is made to the Constitution, adding Article XII: “Temporary Amendment to Residency Requirement.” This article increases the pool of candidates for Executive Board positions to include those who had previously lived in the residence halls but were unable to continue doing so for all or part of the 2020-21 academic year. This

amendment is set to expire and be removed from the Constitution at 11:59 pm on June 4, 2021.