

Meeting Minutes

April 19, 2017

1:00-2:30 pm, Sage Hall 2210

Present: Becky Beahm, Lisa Goetsch, Dana Hartel, Michelle Highley, Theresa Hopp, Julia Hodgen, Sue Jaeke, Ricky Johnson, Brian Klinger, Sarah Martin Kriha, Cindy Schultz, Shirin Skifstad

Excused: Jodi Anthony, Pat Fannin, Heidi Frey, Marci Hoffman

Absent: Laurie Mishleau

Guests: Ryan Haley, Karl Loewenstein

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:00 p.m. by President-Elect Jaeke
2. Guest: Ryan Haley – Budget Development Committee – Dr. Haley reminded senators that the manual is now public and can be found on their website, and he did recommend reading it. The importance of transparency and communications remain critical and appreciated as they continue to work on new and current challenges. Starting July 1, 2017 the shadow budget is set to run parallel to the current budget for one year. The process is quite tedious but important! Senator Julia Hodgen serves on the committee with Dr. Haley, and any questions can always go to either of them.
3. Guest: Sue Jaeke/Karl Loewenstein – University Resource Alignment Committee – As chair of the committee, Dr. Loewenstein went through a slide show covering these highlighted areas: Their charge from the Provost, membership, mission, and criteria that summer working groups will help establish. These things all are to help align the resources for both academic and administrative sides of the house. The website: <http://strategicplan.uwosh.edu/plan/university-resource-alignment/>
4. Approval of the Minutes of March 15 & April 5, 2017
MOTION: Moved to approve the University Staff Senate meeting minutes as amended of March 15 & April 5, 2017 by Schultz/Hodgen. Passed Unanimously

5. Committee Reports

- a. President's Report –
 - HLC update: They plan to come back once the legal issues are settled, and we will function with current accreditation until then.
 - The new AVC for Administrative Services was hired; James Fletcher will begin on May 22nd.
 - Performance Evaluations may be based on merit depending on what the joint finance committee decides. Ask your supervisors for a review if you haven't had one within the last year. The Provost will be sending out announcements soon.
 - Policy Process Updates are being reviewed; more updates to come later.
 - System Travel Policy reminders and updates were noted; please be aware as needed.
- b. Treasurer's report:
 1. University Staff Council: \$589.71
 2. University Development & Appreciation Day: \$199.51
 3. University Professional Leadership & Development: \$3,478.15
- c. University Staff Professional Development Day – Senator Hartel – Emails have gone out to university staff to sign up and follow up emails will go out next week. There will be a donation drive for Aves Wildlife Alliance, which currently has two of the falcons from campus, as well as a presentation by the group. Aaron Abram will be the Keynote Speaker.
- d. Marketing - They are hoping to have NewsBreak out in early May.
- e. Faculty Senate Representative – Senator Hartel – At their meeting the OSA representative announced the OSA election results and their need for bylaws updates. The Children in the Workplace Policy was discussed at length. They took nominations for their executive committee. Report and approvals were as normal, and search and screen updates were given as well.
- f. Senate of Academic Staff Liaison – Liz Bannenberg – They had Liz Cannon as a guest to share Campus Climate Survey results, a WorkLife Balance Study Group update, also reports and action

items as normal, and updates on search and screens and upcoming staff leaving such as the Provost and AVC Vande Zande.

- g. Other Committee Reports – None

6. Approval Items

- a. SAS Resolution of Campus Support & Resources for Inclusive Excellence

MOTION: Moved to endorse the SAS Resolution of Campus Support & Resources for Inclusive Excellence by Schultz/Hartel. Passed Unanimously

USS 1617-22 The University Staff Senate endorsed the SAS Resolution of Campus Support & Resources for Inclusive Excellence.

- b. Awards Committee Policy - Updated

MOTION: Moved to approve the updated Awards Committee Policy by Schultz/Hodgen. Passed Unanimously

USS 1617-23 The University Staff Senate approved the Updated Awards Committee Policy as amended by Schultz/Hodgen. Passed Unanimously

- c. Committee Appointment – LGBTQ –Jennifer Nason

MOTION: Moved to approve the committee appointment of Jennifer Nason to the LGBTQ Committee by Skifstad/Schultz. Passed Unanimously

USS 1617-24 The University Staff Senate approved the following committee appointment: LGBTQ-Jennifer Nason

7. Discussion Items:

- a. Elections Committee Report – Senator Goetsch – Winners were: Re-elected Senators Hoffman, Jaeke, and Martin Kriha. Both seats for Administrative Services didn't run as they didn't have any nominees.
- b. Clery Compliance Policy – For approval at the next meeting.
- c. Shared Governance Participation Policy – Shared Governance Leaders are discussing this being brought to full senates.
- d. Complaints Policy – Please let us know of any needed updates.
- e. Emeritus Policy – System has one and the discussion to see if campus should create their own off of that one is being discussed.
- f. Linda.com is a free application that employees are able to utilize.
- g. Tobacco-free campus discussions are being led by OSA, who had it pass through referendum so far.
- h. Overtime, Comp-time, and Flex-time policies - Possible next set of policies, research and conversations to follow.

8. Information Items

- a. New University Staff Senate email address: uss@uwosh.edu

9. Next meeting – Wednesday, May 17, 2017, 1-2:30 pm in Sage 2210.

Guests: OSA Student Health Advisory Committee regarding a Tobacco-Free Campus Policy

10. Adjournment

MOTION: Moved to adjourn by Schultz/Hartel at 2:34 p.m. Passed

April Dutschek,
Recording Secretary