

Meeting Minutes
March 14, 2018
1:00-2:30 pm, Sage Hall 2210

Present: Jodi Anthony, Lauren Burgbacher, Heidi Frey, Lisa Goetsch, Dana Hartel, Michelle Highley, Julia Hodgen, Theresa Hopp, Sue Jaeke, Ricky Johnson, Sarah Martin Kriha, Laurie Mishleau, Pamela Rupert, Judy Lloyd

Excused: Shirin Skifstad

Guests: VC Cheryl Green, Juliana Kahrs, Shirley Vanorum

SAS Liason: Liz Bannenberg

Admin Liason: Shawna Kuether

1. The meeting was called to order at 1:00 p.m. by President Jaeke. She welcomed both our guests to the meeting.
2. VC Green - Vice Chancellor Green gave an overview of goals, current numbers, and efforts to achieve this years targets. She credited her staff as well as a variety of committees that have helped with all their hard work. Her passion and inclusion of all aspects of enrollment were shared in-depth.
3. Tobacco Free Campus Policy - Juliana Kahras
Juliana presented a summary of the policy, which included changes that were made since it was presented last spring. Several senators asked questions and expressed concerns over the policy such as: The effects on the community that is connected directly to campus grounds; consideration of designated areas; should a policy like this be approved before the restructuring is complete; students that live on campus and where do they go then?; consideration of why we would ask to ban a substance that isn't illegal. Feedback was requested to be submitted online at the policy web page.
4. Approval of the Minutes of February 14, 2018

MOTION: Move to approve the minutes as amended by Hartel/Frey. Passed Unanimously

5. Committee Reports
 - a. President's Report – President Jaeke reported on the following items:
 - i. URAC - They are currently looking for volunteers to serve on subcommittees to review criteria that will be submitted. We have zero university staff, so senators were encouraged to volunteer as well as talk to colleagues.

- ii. UW Reps meeting - The main highlights included: Concern that system may want to centralize all Information Technology and Human Resources for all the system as well as several restructuring updates from a variety of campuses.
 - iii. Restructuring Workgroups are starting to meet regularly. A proposed plan of action for the transition year is due to System by May 1.
 - iv. Complaints policy - Senators Johnson and Hodgen, along with President Jaeke have been working with HR to draft a policy that will be just for university staff. The plan is to have the draft go before Leadership Council soon and then through governance for approval.
 - v. Formation of the Elections Committee - The following senators volunteers to serve in the specific roles of the elections committee: Past President: Llsa Goetsch; Past Elections committee member: Heidi Frey; Current senator not seeking re-election: Sarah Martin Kriha.
- b. Treasurer's report:
- i. University Staff Senate: \$ 569.98
 - ii. University Development & Appreciation Day: \$117.86
 - iii. University Professional Leadership & Development: \$ 4,900.00
- c. Faculty Senate Representative - Senator Hartel reported that at their last few meetings they had the revenue generation updates from Dr. Ryan Haley, HLC updates, several policies come through for review, the reports on central funding and its moving to specific areas on campus so that it is housed somewhere specifically, and APC approvals.
- d. Senate of Academic Staff Representative - Liz Bannenberg reported that they also had Dr Ryan Haley present the budget revenue idea updates and were happy to hear that administration seems to be on board with many of the ideas that have been presented.
- e. Other Committee Reports -- University Senate Professional Development Day: Senator Goetsch has stepped up as chair, with the departure of Marci Hoffman. President Jaeke expressed her appreciation to Lisa for taking over! Senator Goetsch reported that the keynote speaker of the day will be the College of Business Dean, Barb Rau. It was noted that campus departments aren't able to donate gifts or prizes so they are looking into approved alternate ways for certain prizes.

6. Approval Items

- a. Committee Appointment: AVC for Enrollment Management Search & Screen: Lesa Kuberski & Jill Reichenberger.

MOTION: Moved to approve the Committee appointment by Hodgen/Mishleau. Passed Unanimously

USS 1718-15 The University Staff Senate approved both Lesa Kuberski and Jill Reichenberger to the AVC for Enrollment Management Search & Screen Committee.

b. Children in the Workplace Policy *[In google drive for senators]*

MOTION: Moved to approve the Children in the Workplace Policy by Johnson/Lloyd. 1 Opposed. Passed

USS 1718-16 The University Staff Senate approved the Children in the Workplace Policy.

c. Revised policies presented by Equal Opportunity & Access
[In google drive for senators]

1. Relationship Violence Policy
2. Consensual Relationships
3. Disability Accommodations

MOTION: Moved to approve the following revised policies: Relationship Violence, Consensual Relationships, and Disability Accommodations by Johnson/Michleau. 1 Opposed. Passed

USS 1718-17 The University Staff Senate approved the following revised policies: Relationship Violence, Consensual Relationships, and Disability Accommodations.

d. New Acceptable Use of Information Technology Policy

e. [\[https://www.wisconsin.edu/regents/policies/acceptable-use-of-information-technology-resources/\]](https://www.wisconsin.edu/regents/policies/acceptable-use-of-information-technology-resources/)

MOTION: Moved to approve the New Acceptable Use of Information Technology Policy by Johnson/Goetsch . 1 Opposed. Passed

USS 1718-18 The University Staff Senate approved the New Acceptable Use of Information Technology Policy.

7. Discussion Items:

- a. Retiree Benefit Policy (formerly Emeritus Policy) - The details of this policy and all that it offers is still being reviewed.
- b. Senator Frey asked if the length of the senate meeting could be extended by a half hour. With the senate only meeting once a month, on the dates there is more than one or a lengthy presenter, the business portion of the meeting seems too short. Senators in general agreed.

MOTION: Moved to extend the length of the Senate meeting from 2:30 pm to 3 pm by Frey/Hartel. Passed Unanimously

USS 1718-19 The University Staff Senate approved to change the time of their meetings from 1-2:30 pm, to 1-3 pm for the remainder of the 2017-2018 year.

- b. Restructure Workgroup Updates - Noted above
 - c. Tobacco Free Campus Policy - Senators were encouraged to put all their feedback online at the policy website, as all feedback is important. Senators did ask why it couldn't be called a resolution vs. a policy.
8. Announcements from Senators -
- a. Chancellor's Blog (<https://chancellor.uwosh.edu/251-2/>) - frustrations with transparencies concerns were noted.
 - b. ELECTIONS are coming up!!! - Don't forget to vote!
9. Next meeting – April 11, 2018, 1-2:30pm, Sage 2210
10. Adjournment

MOTION: Moved to adjourn by Anthony/Highley at 2:36 pm

April Dutschek,
Recording Secretary