

**Meeting Minutes**  
**April 11th, 2018**  
**1:00-2:30 pm, Sage Hall 2210**

**Present:** Jodi Anthony, Lauren Burgbacher, Heidi Frey, Lisa Goetsch, Dana Hartel, Michelle Highley, Julia Hodgen, Theresa Hopp, Sue Jaeke, Ricky Johnson, Sarah Martin Kriha, Laurie Mishleau, Shirin Skifstad, Judy Lloyd

**Excused:** Pamela Rupert

**Guests:** Laura Knaapen, Mark Clements, Bill Gartland, Shirly Vanorum

**SAS Liason:** Liz Bannenberg

**Admin Liaison:** Shawna Kuether

1. The meeting was called to order at 1:00 p.m. by President Jaeke
2. Guest: Josh Becken & Laura Knaapen - IT Advisory feedback - The following decisions made by their committee were shared: Dual Boot will no longer be an option for computer across campus, and that all classroom computers will now be HP's (with one exception, the Arts & Communication Building). All these changes are scheduled to be in effect starting in Fall 2018. The Information Technology Committee has a website where you can locate the meeting minutes, and project information. <https://it.uwosh.edu/it-advisory-committee/>
3. Guest: Mark Clements - IT Policies - A summary of the policies was shared, explaining the need for the updates for our campus. The policies related to: Authentication; Data Classification; Awareness; and Incident Response.
4. Approval of the Minutes of March 14, 2018

**MOTION: Move to approve the minutes as amended by Goetsch/Skifstad. Passed Unanimously**

5. Committee Reports
  - a. President's Report – President Jaeke reported on the following items:
    - i. Provost Administrative Staff - It was announced that the feedback period of time was shortened for the Tobacco Free Campus Policy to assure it would come before all the governance groups for a vote before the year was out. An enrollment update was given, similar to the presentation senate had already. The formation of a student retention group is under way, and HLC updates were shared. Budget Reductions were discussed, as well as the budget generation ideas.
    - ii. University Resource Alignment - There are two open forums in the next few weeks, along with a survey that is also coming out soon. The survey

responses are critical and anyone asked to fill it out was encouraged to please do so.

- iii. The BS degree in Software Technology was recently approved by the Board of Regents.

b. Treasurer's report:

- i. University Staff Senate: \$ 531.32
- ii. University Development & Appreciation Day: \$117.86
- iii. University Professional Leadership & Development: \$4,900.00

- c. Faculty Senate Representative – AVC Green presented the enrollment updates; the Tobacco Free Campus Policy and Complaints Policy had their first read; the resolution on revenue generation ideas was passed; URA and HLC updates were discussed; and they had a lengthy discussion related to release time for faculty in the College of Letters and Science.

- d. Senate of Academic Staff Representative – The Tobacco Free Campus Policy, and the Pest Management Control Policy were both discussed. The Transition year resolution for restructuring was passed, and elections were just wrapping up soon.

e. Other Committee Reports --

1. Restructuring Workgroups - Resolutions are filtering through senates for approval of work during the transition year. Then after July 1, they will begin working on the constitution and bylaws and necessary updates. th

6. Approval Items

- a. Revenue Generation Resolution -

**MOTION: Moved to approve the Revenue Generations Resolution by Hartel/Hodgen. Passed Unanimously**

**USS 1718-20 The University Staff Senate approved the Revenue Generations Resolution.**

- b. Resolution for the University Staff Senate: Shared Governance Transition Year.

**MOTION: Moved to approve the Resolution for the University Staff Senate: Shared Governance Transition Year by Frey/Hartel. Passed Unanimously**

**USS 1718-21 The University Staff Senate approved the Resolution for the University Staff Senate: Shared Governance Transition Year.**

- c. S&S for Internal Search of AVC for HR - Senator Anthony said she would be willing. Senators Hodgen and Hartel both indicated they may be willing to serve. President Jaeke asked senators to find out for sure and let her know.

7. Discussion Items:

- a. Complaints Policy - Clarification on who the use of the form is for was made.
- b. Pest Management Policy - The summary of the policy was well written and this will help with our camps becoming more sustainable as well.
- c. IT Policies - The presentation earlier in the meeting addressed and answered questions then.
  1. Information Security: Authentication – POL # 1030 -
  2. Information Security: Data Classification – POL #1031
  3. Information Security: Data Classification – POL #1031.A
  4. Information Security: Awareness – POL #1032
  5. Information Security: Awareness – POL #1032.A
  6. Information Security: Incident Response – POL #1033 -
  7. Information Security: Incident Response – POL #1033.A

8. Announcements from Senators -

- A. Election Results: Winners: Cindy Schultz, Deanna VanderWielen, Dana Hartel, Michelle Highley, Donna Johnson, Lori Knudsen, Laurie Mishleau, Jill Reichenberger, & Jessica Kleier. President Jaeke thanked everyone that participated.
- B. Nominations for President Elect and Exec Board - will be voted on at May meeting
- C. Resolution for the Faculty Senate: Shared Governance Transition Year
- D. Resolution for the Senate of Academic Staff: Shared Governance Transition Year
- E. Resolution for the Oshkosh Student Association: Shared Governance Transition Year
- F. Senator Goetsch gave an update on USPDD, that registration is set to be out by early May. The invite will be made to both UW Fond du Lac and UW Fox. Any help with bingo prizes or donations are welcome.

9. Next meeting – May 9, 2018, Sage 2210

10. Adjournment

**MOTION: Moved to adjourn by Anthony/Hodgen at 2:14 pm.**

April Dutschek,  
Recording Secretary