University Staff Leadership Development Program

<u>Application Process and Selection:</u>

> Includes applicant's review and acceptance of intended learning outcomes, participant expectations, and time schedule along with direct supervisor's approval and applicant's interest and commitment statement; Committee will accept up to 25 participants for the Program.

<u>Participant Expectations</u>
1. Attendance is required at all program events/sessions
2. Come prepared (do your homework)
3. Be confidential
4. Civility, including respecting all others
5. Be participatory

<u>Time Commitment</u>

Attend Nine (9) half day sessions over the course of one academic year which equates to one session per month from October 2018 – June 2019.

Session Dates – All sessions will be held from 8:00am – 11:30am with breakfast from 7:45am -8:00am

October 11, 2018	January 10, 2019	April 11, 2019
November 8, 2018	February 14, 2019	May 9, 2019
December 13, 2018	March 14, 2019	June 6, 2019

<u>Program Outcomes</u>

> What you will learn and take away from the program, plus more.

1. **Related to Leadership:**

   After attending the year-long leadership development program the participants will be able to:

   - Describe several common styles of leadership and examples of their uses.
   - Identify his/her own personal characteristics attributed to each style.
   - Recognize that leadership is a lifelong learning process.
   - Define leadership when it is not associated with supervision and/or management.

2. **Related to Communication Skills:**

   After attending the year-long leadership development program the participants will be able to:

   - Expand personal communication style to assist in creating and maintaining a healthy and supportive (joyful) work environment.

3. **Related to Diversity and Inclusion Skills:**

   After attending the year-long leadership development program the participants will be able to:

   - Develop awareness and appreciation of diversity in all its forms as it relates to effective leadership.

<u>Supervisor Expectations</u>
1. Be supportive of participant's time commitment to Program
2. Read email updates that come from Program committee
3. Attend last session in recognition of participant's growth
4. Positively encourage participant
5. Respect confidentiality