

Meeting Minutes

June 13, 2018

1:00-3:00 pm, Sage Hall 2210

Present: Jodi Anthony, Lauren Burgbacher, Heidi Frey, Lisa Goetsch, Dana Hartel, Michelle Highley, Julia Hodgen, Fran Holzmann, Theresa Hopp, Sue Jaeke, Donna Johnson, Ricky Johnson, Sarah Martin Kriha, Laurie Mishleau, Jill Reichenberger, Pamela Rupert, Cindy Schultz, Shirin Skifstad, Judy Lloyd, Deanna VanderWielen

Excused:

Guests: None

SAS Liason: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:00 pm. by President Jaeke.
2. Thank you to outgoing senators: Pam Ruppert, Lauren Burbacher, Shirin Skifstad, & Heidi Frey
3. Welcome to all our new and returning senators:
UW-Fond du Lac: Fran Holzmann
UW-Fox Valley: Tracy Schwartz
UWO: Cindy Schultz, Deanna VanderWielen, Dana Hartel, Michelle Highley, Donna Johnson, Lori Knudsen, Laurie Mishleau, Jill Reichenberger, & Jessica Kleier
4. Approval of the Minutes of May 9, 2018

**MOTION: Moved to approve the minutes as amended by Reichenberger/Schultz. 1 Abstention.
Passed**

5. Committee Reports
 - a. President's Report – President Jaeke reported on the following items:
 - i. URA Update - Evaluators have the survey data and are working on processing it. Program evaluations are due to be complete by June 21st. They are still gathering administrative programs data and in communication with EAB to see if they can assist in gathering some of the data. Reports and recommendations are still on target for this fall.
 - b. Treasurer's report:
 - i. University Staff Senate: \$ 326.32
 - ii. University Development & Appreciation Day: \$ -86.60
 - iii. University Professional Leadership & Development: \$ 4,900.00
 - c. Faculty Senate Representative - No report

- d. Senate of Academic Staff Representative - Liz Morrell transitioned into the presidency position at their last meeting, and Melanie Marine is now the new Vice President.
- e. Other Committee Reports - None

6. Transition of Membership and Leadership: Outgoing President Jaeke welcomes incoming President Johnson. Newly appointed President Johnson thanked Past President Jaeke for her great leadership, along with the work of the executive committee. He noted it has been an enlightening year and appreciated all the collaboration and contributions. Past President Jaeke also shared her appreciation for everyone's hard work this year.

7. Approval Items
- a. COC Appointments

MOTION: Moved to approve the COC appointments by Goetsch/Jaeke . Passed Unanimously

USS 1718-27 The University Staff Senate approved the committee on committee appointments.

- b. Handbook Change request: Health & Safety Committee

MOTION: Moved to approve the Handbook Change request: Health & Safety Committee by Hartel/Reichenberger. Passed Unanimously

USS 1718-28 The University Staff Senate approved the Handbook Change request: Health & Safety Committee.

- c. UW Collegia Endorsement

MOTION: Moved to approve the UW Collegia Endorsement by Jaeke/Schultz . Passed Unanimously

USS 1718-29 The University Staff Senate approved the UW Collegia Endorsement.

- d. Executive Board Nominations & Elections (6 seats)

- 1. President-Elect -

Senator Hodgen nominated Senator Goetsch. Nomination Accepted. No further nominations.

MOTION: Moved to close nomination and vote to approve the President-Elect seat to be filled by Senator Goetsch by Hartel/Kleier. Passed Unanimously

- 2. Treasurer

Senator Kleier nominated Senator Highley. Nomination Accepted. No further nominations.

MOTION: Moved to close nomination and vote to approve the Treasurer seat to be filled by Senator Highley by Hartel/Goetsch. Passed Unanimously

3. Member-at-Large (BOTH SEATS 3 & 4)

Senator Goetsch nominated Senator Kleier. Nomination Accepted.

Senator Schultz self nominated

Senator Highley nominated Senator Hodgen. No further nominations.

MOTION: Moved to close nominations on the two member-at-large seats by Goetsch/Reichenberger. Passed.

Paper Ballots were cast: Senators Hodgen & Kleier were elected.

5. Past President: Sue Jaeke

6. UW Colleges Rep: Fran Holzman (previously determined by Access Campuses)

USS 1718-30 The University Staff Senate approved the following Executive Committee members as needed: President-Elect: Lisa Goetsch; Treasurer-Michelle Highley; 2 Members-at-Large-Julia Hodgen & Jessica Kleier.

8. Discussion Items:

- a. University Resource Alignment -Update was given in the President's report.
- b. USPDD Feedback - Senator Goetsch noted the appreciation for all the work of the subcommittees, especially their chairs. The feedback and summary of remarks was shared with senators. Comments: No tickets for the meal was nice; sessions were great; overall feedback was positive; advertising ideas were shared; working toward even more of a professional development focus was suggested; and how to handle folks that register but don't attend. It was another successful event!

9. Announcements from Senators -

- a. Policy concerns over OSA and lack of communications with their office is being addressed. We would like to move into next year with all four shared governance groups in communication better.
- b. Senator Anthony explained the Leadership Development Program, noting how often they meet, as well as their cycle for offering the program. Senators Burgbacher and Lloyd volunteered to work on the committee.

10. Next meeting – September 19th, 2018 @ 1-3 pm in Sage 2210

Adjournment

MOTION: Moved to adjourn by Reichenberger/Kleier at 1:54 pm.

April Dutschek,
Recording Secretary