

Meeting Minutes
September 19, 2018
1:00-2:30 pm, Sage Hall 2210

Present: Jodi Anthony, Lisa Goetsch, Dana Hartel, Michelle Highley, Julia Hodgen, Fran Holzmann, Theresa Hopp, Sue Jaeke, Ricky Johnson, Jessica Kleier, Lori Knudsen, Sarah Martin Kriha, Laurie Mishleau, Jill Reichenberger, Cindy Schultz, Judy Lloyd

Excused: Donna Johnson, Tracy Schwartz, Deanna VanderWielen

Guests: Shirley VanOrnum

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:02 p.m. by President Johnson
President Johnson noted that he will have a Skype session available for those that want to join in.
2. Approval of the Minutes of June 13, 2018

MOTION: Moved to approve the minutes as amended by Goetsch/Reichenberger. Passed Unanimously

3. Committee Reports
 - a. President's Report – President Johnson reported on the following items:
 - i. Opening days at the UW-Fox and UW-Fond du Lac campuses were both well done despite the bad weather. The experience and meeting colleagues was good.
 - ii. Policy handbook rewrite - Chancellor Leavitt has approved the hire of a graduate student to help with this project. This will be for all policies and work on the current handbook, which will include all employees, including student.
 - iii. System representatives meeting - The Madison meeting had System President Ray Cross meet with them. Topics of discussion included Title and Total Compensation and the new Shared Services model of which departments, such as Human Resources, Purchasing, and Information Technology, may fall under.
 - iv. The Title and Total Compensation Committee has been working diligently to provide the option for employees to share input on our benefits. A survey is set to come out in the middle of November where employees will be given the chance to share feedback.
 - v. Provost Administrative Staff Report - Updates were shared at their meeting on the current searches. It was also announced that the Emeritus Policy status was discussed and that they are now considering how to have the policy be inclusive of all three campuses. Lastly, they talked about a low enrollment policy that System is considering.

- b. Treasurer's report:
 - i. University Staff Senate: \$ 10,698
 - ii. University Development & Appreciation Day: In the negative while they clean it up.
 - iii. University Professional Leadership & Development: \$ 4,753
- c. Faculty Senate Representative – Nothing to report
- d. Senate of Academic Staff Liaison -Their first meeting is tomorrow
- e. Access Campuses Report - They had their first 'Coffee with the Chancellor' that went well and discussion was mostly about the budget. They had a Collegium meeting last week and Interim VC for Human Resources, Shawna Kuether, was there for related updates. Opening day went well, as did other semester kick-off events usually held.
- f. Restructuring Committee - With the creation of this committee beginning last spring, they had a great start to a large task. So as summer rolled around, this committee worked hard from March until August to go through university staff policies, bylaws, and needed comparisons between our three campuses. This was a huge project that Past-President Jaeke gratefully thanked all those who served. The revisions and proposed updates will be coming before Senate this fall.

A FIRE DRILL was held at this point.

- g. Other Committee Reports - Leadership Development Committee - The committee has decided not to hold the program this year. With only 9 applications, they are considering how to move forward. Does it need more marketing? Is it only due to a needed transition year? Are staff overworked so much that they can't seem to justify the time away for such a great program? Many of these questions are being considered by the planning committee.
4. Approval Items
- a. Renaming of Richard H. Wells Award to University Staff Advocate Award - Senate agreed on the new name and the support of those advocating for them.

MOTION: Moved to approve the renaming of the Richard H. Wells Award to University Staff Advocate Award by Reichenberger/Kleier. 1 Abstention. Passed

USS 1819-01 The University Staff Senate approved the renaming of the Richard H. Wells Award to University Staff Advocate Award.

- b. Committee Appointments:
 - 1. AVC for Curricular Affairs and Student Academic Achievement - Jessica Kleier & Deanna VanderWielen
 - 2. Senate Representative to Faculty Senate - Sue Jaeke
 - 3. Compensation Committee- Executive Committee member: Jessica Kleier

MOTION: Moved to approve the committee appointments by Goetsch/Hartel. Passed Unanimously

USS 1819-02 The University Staff Senate approved the following committee appointments: (1) AVC for Curricular Affairs and Student Academic Achievement - Jessica Kleier & Deanna VanderWielen; (2) Senate Representative to Faculty Senate - Sue Jaeke; (3) Compensation Committee- Executive Committee member: Jessica Kleier

5. Discussion Items:

- a. Tobacco Free Campus Policy Update - Chancellor announced at Leadership Council that he is asking that the policy go back to the committee for the concerns to be addressed and then come back to governance groups again this fall. President Johnson reminded everyone of the issues that came about last spring.

6. Announcements from Senators - None

7. Information Items -None

8. Next meeting – October 17, 2018, Sage 2210
Guests: Chancellor Leavitt

9. Adjournment

MOTION: Moved to adjourn by Anthony/Lloyd at 1:52 pm.

April Dutscheck,
Recording Secretary