

Meeting Minutes
January 16, 2019
1:00-2:30 pm, Sage Hall 2210

Present: Lisa Goetsch, Rachel Grose, Dana Hartel, Michelle Highley, Julia Hodgen, Fran Holzmann, Theresa Hopp, Sue Jaeke, Donna Johnson, Ricky Johnson, Lori Knudson, Judy Lloyd, Sarah Martin Kriha, Cindy Schultz, Deanna VanderWielen

Excused: Jessica Kleier, Laurie Mishleau, Jill Reichenberger, Tracy Schwartz

Guests: Provost Koker

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:00 p.m. by President Johnson.
2. Guest: Provost Koker - Provost wished everyone a happy new year and thanked anyone who had a part in the process with the financial recovery plan. Hopefully, just one more tough year. Enrollment and retentions remain priorities as they will help drive the financial health of our university. Other updates: A proposed pay plan was reported and remains hopeful; HLC has us on a fast track to come off our 'on hold' status; Dr. Chad Cotti has been appointed as the new interim AVC for Enrollment and Retention with the departure of Neil Woolf; Art Munin has stepped up to fill in for Cheryl Green who is currently serving as Interim Chancellor at UW-Whitewater; Bob Roberts was named Vice Chancellor over the newly named division University Affairs; and consideration of decoupling Interim is being made, its soonest implementation would be January of 2021.
3. Approval of the Minutes of December 12, 2018

MOTION: Moved to approve the minutes as amended by Goetsch/Lloyd. Passed Unanimously

4. Committee Reports
 - a. President's Report – President Johnson reported on the following items:
 - i. System Representatives meeting - Most discussion items related to the new proposed policies related to background and recruitment. Concerns were noted on who to contact for further information and consideration of who handles those concerns and responses.
 - ii. Shared Governance Leaders - All the leaders shared input on having the Emeritus Policy come through again, and USS was asked to lead it. Instructional Academic Staff voting rights were also discussed, as they are working on establishing a set of rule for across campus.

- b. Treasurer's report:
 - i. University Staff Senate: \$ 10,598
 - ii. University Development & Appreciation Day: \$ 378.90
 - iii. University Professional Leadership & Development: \$ 4,753.00
 - c. Faculty Senate – Senator Jaeke reported the following highlights: Faculty Senate chose a senate model at their last meeting as they move forward with inclusion of the access campuses; they will be addressing needed bylaws changes next; they discussed voting rights for departments as well with the inclusion of the access campuses; it was noted that the Board of Regents is trying to get tuition control back from legislature; and they were reminded that faculty and any academic staff that have monthly reports for sick leave must submit them, even if they are reporting zero.
 - d. Senate of Academic Staff – They meet next week
 - e. Access Campuses – Chancellor Leavitt visited the Fox campus for updates, as well as reminding everyone we need to stay focused on the mission. At their last collegium, they talked about making campus a great place to work and incorporating the Chancellor's passion for Workplace Joy.
 - f. Other Committee Reports – Grants - Senator Schultz reported that 2 grants were awarded, and discussed how to proceed for the spring, asking when she will be able to include the access campuses. The executive committee will be discussing it.
 - g. USPP - They meet in a few weeks.
 - h. University Resource Alignment - Senator Jaeke reported that they are down to just a few more weeks of the deadline to get the final evaluations in for review. Slow but steady.
5. Approval Items
- a. Bylaws Committee formation

MOTION: Hodgen/Jaeke moved to approved the following members to the Bylaws Committee: Senators Hartel, Goetsch, Schultz, and Lloyd. Passed Unanimously

USS 1819-10 The University Staff Senate approved the following members to the Bylaws Committee: Senators Hartel, Goetsch, Schultz, and Lloyd.

- b. Search & Screen appointment - AVC for Enrollment Management

MOTION: Martin Kriha/VanderWielen moved to approve Rachel Grose (Pending supervisor approval) to the search and screen committee for the AVC of Enrollment Management. Passed Unanimously

USS 1819-11 The University Staff Senate approved Rachel Grose (Pending supervisor approval) to the search and screen committee for the AVC of Enrollment Management

6. Discussion Items:

- a. Welcome Rachel Grose - President Johnson welcomed Rachel Grose to senate. She has the senate seat that was held by Jodi Anthony.
- b. Title and Total Compensation Update - They continue to be working on job descriptions, as that is quite a large task.
- c. Bylaw Revisit - The above appointed bylaws committee is given this task.
- d. Performance Evaluations - Senators were reminded that performance evaluations are due by March 1st to Human Resources in order to be considered for the pay plan again.

7. Announcements from Senators -

- a. Shawna was asked a few questions related to the benefit survey that was sent out to employees late last year.

8. Information Items - None

9. Next meeting – February 13, 2019, 1-2:30 p.m. in Sage 2210

Guests:TBD

10. Adjournment

MOTION: Schultz/Hodgen moved to adjourn at 2:09 p.m.

April Dutschek,
Recording Secretary