

Meeting Minutes
February 13, 2019
1:00-2:30 pm, Sage Hall 2210

Present: Lisa Goetsch, Rachel Grose, Dana Hartel, Michelle Highley, Julia Hodgen, Fran Holzmann, Sue Jaeke, Donna Johnson, Ricky Johnson, Jessica Kleier, Lori Knudson, Judy Lloyd, Sarah Martin Kriha, Cindy Schultz

Excused: Theresa Hopp, Laurie Mishleau, Jill Reichenberger, Tracy Schwartz, Deanna VanderWielen

Guests: Trent Martin, Kim Langolf

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:01 p.m. by President Johnson.
2. Guest: UWO Police - Pedestrian Initiative & Alcohol Policy Feedback - Police Lt. Trent Martin and Risk Manager Kim Langolf join him to talk about the updated Alcohol Policy that has been drafted. An online permit approval process will be put into place, which will address important information that is needed for safety and regulation purposes. Everyone was reminded that alcohol is never to be the focus of an event, merely to enhance it. They will continue to address a variety of circumstances as they arise, but believe this will serve campus well. Senators were encouraged to provide feedback online through the policy website, where they have been tracking all input.

The second item was the Pedestrian Initiative:

For several years, the biggest complaint from community members is that our students and staff don't follow the pedestrian rules on campus very well. So the UWO Police Department is currently in the middle of their initiative to educate everyone on the regulations and amounts of the fines that are associated when the rules are not followed. They believe this will need to be done at the beginning of each semester for a couple years until a shift in the culture is apparent.

3. Approval of the Minutes of January 16, 2019

NO Action: Minutes will be voted on at the next meeting

4. Committee Reports
 - a. President's Report – President Johnson reported on the following items:
 - i. System Representatives meeting - Committee structure for Search and Screens for Chancellors was discussed, including efforts to have all shared governance groups and access campuses included in the process. An update on the Title and Total Compensation Committee was shared, as well

as an update on Shared Services, which mostly related to structure. The Emeritus Policy was presented at Leadership Council to get it started in the Policy Process. President Johnson welcomes the other governance groups to have up to two representatives each along with Shawna Kuether on the committee.

- ii. Shared Governance Leaders - The makeup of the Ethics Committee needs to be updated to include all the shared governance leaders and the AVC for Academic Affairs. Handbook changes to reflect these updates will be forthcoming. IAS voting rights were discussed and are still being determined.
 - iii. Provost Administrative Staff - There was an announcement that System is working on getting the Student Success Gateway project into effect for campuses at a cheaper rate than through EAB.
 - iv. HLC's 'On Hold' Status could be gone as soon as summer 2019. It will be up for a vote at the beginning of April.
 - v. PeopleSoft and multi-factor authorization updates are both upcoming.
 - vi. The Complaints and Grievance Policies are currently at System legal for review as we move forward to having them updated to reflect the inclusion of all three campuses. The Layoff policy will be next for revisions.
- b. Treasurer's report:
- i. University Staff Senate: \$ 10,598
 - ii. University Development & Appreciation Day: \$ 378.90
 - iii. University Professional Leadership & Development: \$ 4,753.00
- c. Faculty Senate – No report, they canceled their last meeting.
- d. Senate of Academic Staff – mostly discussion on IAS voting rights, as well as updated senate bylaws approval.
- e. Access Campuses – Senator Holzmann noted the concerns their campus has over so many missed class times from all the weather issues, especially since the access campuses started their semester a week prior to the Oshkosh campus.
- f. Other Committee Reports – Senator Schultz noted that there is still funding for grants and reminded everyone to encourage others to apply.
- g. USPDD - No report, meetings were canceled due to weather.

5. Approval Items

- a. Search & Screen for Enrollment Management - Jessica Kleier

MOTION: Schultz/Hartel moved to approve Jessica Kleier to serve on the Search and Screen committee for Enrollment Management. Passed Unanimously

USS 1819-12 The University Staff Senate approved Jessica Kleier to serve on the Search and Screen committee for Enrollment Management.

- b. Emeritus Policy working committee representation - 1 open seat

**MOTION: Goestch/Kleier moved to approve Dana Hartel to the Emeritus Policy working committee.
Passed Unanimously**

USS 1819-13 The University Staff Senate approved Dana Hartel to the Emeritus Policy working committee.

6. Discussion Items:

- a. Alcohol Policy - Summary above, in item 2.
- b. Reminders: Performance Evaluations due by March 1, 2019 to Human Resources

7. Announcements from Senators - None

8. Information Items - None

9. Next meeting – March 13, 2019, 1-2:30 p.m. in Sage 2210

Guests:TBD

10. Adjournment

MOTION: Kleier/Schultz moved to adjourn at 1:59 p.m.

April Dutschek,
Recording Secretary