

Meeting Minutes

March 13, 2019

1:00-2:30 pm, Sage Hall 2210

Present: Lisa Goetsch, Rachel Grose, Dana Hartel, Michelle Highley, Fran Holzmann, Theresa Hopp, Sue Jaeke, Ricky Johnson, Jessica Kleier, Lori Knudson, Judy Lloyd, Sarah Martin Kriha, Jill Reichenberger, Cindy Schultz, Deanna VanderWielen

Excused: Julia Hodgen, Donna Johnson, Laurie Mishleau, Tracy Schwartz

Guests: Patty Schrader, Gina Schiavone, Shirley VanOrnum

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:00 p.m. by President Johnson.
2. Guest: Patty Schrader - Affirmative Action Policies
Both of these policies are new to campus and were explained to Senators in detail. The Veterans Employment Policy is something we are making sure to be in compliance. The Event Accessibility Policy will help assure we have current and required information posted, and necessary specific language on communications across campus. Questions and feedback were discussed.
3. Approval of the Minutes of January 16 & February 13, 2019

MOTION: Kleier/Reichenberger moved to approve as amended the minutes for both January 16 & February 13, 2019.

4. Committee Reports
 - a. President's Report – President Johnson reported on the following items:
 - i. System Representatives meeting - Senator Goetsch attended and reported: There were election and bylaws updates from most campuses. Discussion items included university wide professional development options for university staff and a potential survey that may be coming out for options related to it. It was announced that the current system representatives from each campus will also be the liaison to the Title and Total Compensation Committee moving forward.
 - ii. Shared Governance Leaders - The meeting was mostly related to Instructional Academic Staff voting rights and the need for a consensus between the Faculty Senate & Senate of Academic Staff.
 - iii. Provost Administrative Staff - No report

- iv. Policies Update - The Complaints and Grievance policies were approved by System Legal to move forward and will be presented at Leadership Council next week.

- b. Treasurer's report:
 - i. University Staff Senate: \$ 10,598
 - ii. University Development & Appreciation Day: \$ 370.90
 - iii. University Professional Leadership & Development: \$ 4,753.00
- c. Faculty Senate – Senator Jaeke reported: The main part of the meetings, next to normal business items, was the in-depth discussion related to instructional academic staff voting rights. The motion to approve the request before them failed, and their concerns will be shared back to the Senate of Academic Staff.
- d. Senate of Academic Staff – Liaison Bannenberg reported: They have had two meetings: At the first they had the Pedestrian Update, the Alcohol policy presented, and discussed the IAS voting rights and their bylaws. At their second meeting, they had an Enrollment Management Update and voted on the IAS voting rights.
- e. Access Campuses – Senator Holzmann (FDL): They have also had a couple collegium meetings, of which they are discussing how to make the Associates Degree work for all three campuses; still working on committee structures, and had a presentation from the Veterans Resource Center.
- f. Other Committee Reports – Senator Schultz inquired about the executive committee decision on some questions related to grants and was informed to move forward as requested.
- g. Reeve Advisory Council - Senator VanderWielen reported that a new catering contract was approved and is set to go into effect July 11. It only needs an official approval at the Board of Regents meeting in April.
- h. USPDD - No report; they meet next week
- i. URA - They meet next week to begin reviewing administration evaluations.

5. Approval Items

- a. Elections Committee - 3 members (1 past president, 1 past elections member, and 1 senator not seeking reelection)

MOTION: Hartel/VanderWielen moved to approve senators Jaeke, Kleier, & Lloyd to the elections committee. Passed Unanimously

USS 1819-14 The University Staff Senate approved senators Jaeke, Kleier, & Lloyd to the elections committee.

6. Discussion Items:
 - a. Event Accessabilities Policy [Stage 3 - Feedback Stage] - Discussion above, in addition to the reiterated need to be sure this is communicated well to campus.
 - b. Veterans Employment Policy [Stage 3 - Feedback Stage] - Discussion noted above at presentation by guest.
 - c. Celebration of Lights - Update on the concerns over the nearly 4 hour volunteer window that was used last year: We learned that the new leadership on the parks side tried something new and is willing to work with us, as they appreciate all the help we bring from campus.

MOTION: Reichenberger/VanderWielen moved to add the Senate Bylaws to the agenda as a discussion item. Passed

USS 1819-15 The University Staff Senate approved the additions of the Senate Bylaws to the agenda under discussion.

- d. Bylaws - Senators Lloyd, Schultz, Hartel, and Goetsch were thanked for all their work on the bylaws. Feedback was gathered from Senators and edits will be made.
7. Announcements from Senators - Senator Hartel inquired about the results of the survey sent out related to our benefits. AVC Kueter noted that those could possibly be posted by the end of the month.
8. Information Items - None
9. Next meeting – April 17, 2019, 1-2:30 p.m. in Sage 2210
10. Adjournment

MOTION: Reichenberger/Kleier moved to adjourn at 2:04 p.m.

April Dutscheck,
Recording Secretary