

Meeting Minutes

June 12, 2019

1-2:30 pm, Sage Hall 2210

Present: Lisa Goetsch, Michelle Highley, Julia Hodgen, Fran Holzmann, Theresa Hopp, Sue Jaeke, Ricky Johnson, Jessica Kleier, Lori Knudson, Linda Koon, Laurie Mishleau, Amy Ready, Jill Reichenberger, Cindy Schultz, Deanna VanderWielen

Excused: Rachel Grose, Dana Hartel, Sarah Martin Kriha, Judy Lloyd, Tracy Schwartz, Donna Johnson

Guests: Shirley VanOrnum

SAS Liaison: Liz Bannenberg

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:01 p.m. by President Johnson
2. Thank you and appreciation for service was noted for outgoing Senators: Rachel Grose, Lisa Goetsch, Julia Hodgen, Traci Schwartz, Theresa Hopp
3. Welcome to our new and returning Senators:
UW-Fond du lac: Fran Holzmann
UW-Oshkosh: Ricky Johnson, Linda Koon, Amy Ready, Tom Rominowski, and Bob Knudson

4. Approval of the Minutes of May 15, 2019

**MOTION: Goetsch/Jaeke moved to approve the May 15, 2019 minutes as amended.
Passed Unanimously**

5. Committee Reports
 - a. President's Report – President Johnson reported on the following items:
 - i. USPDD went well and we hope everyone enjoyed themselves.
 - ii. Provost Administrative Staff – Strategic Planning updates and continued goals were shared.
 - b. Treasurer's report:
 - i. University Staff Senate: \$ 291.39
 - ii. University Development & Appreciation Day: \$ 370.90
 - iii. University Professional Leadership & Development: \$ 4,753.00
 - c. Faculty Senate – No report
 - d. Senate of Academic Staff – Liaison Bannenberg reported – At their final meeting, they approved policies, and had their presidential transition. This will also be her last report for them, as Jennifer Bonack will be the new liaison starting in the fall.
 - e. Access Campuses – Senator Holzmann (FDL): Updates affecting their campus on new policies will be coming into effect July 1.
 - f. University Staff Professional Development Day- Senator Jaeke reported that there is a wrap up meeting on scheduled for the end of July. She thanked presenters, staff, and encouraged everyone to fill out the follow-up survey when it comes out.

6. Transition of President and membership: Outgoing President Johnson welcome incoming President Goetsch
7. Approval Items
 - a. SYS 350 – Payment Card Compliance Policy – [Stage 4 - Recommendation Stage]
 - b. SYS 1032 -Information Security: Awareness [Stage 4 - Recommendation Stage]

MOTION: Reichenberger/Goetsch moved to approve both the SYS 350 & SYS 1032. Passed Unanimously

USS 1819-23 The University Staff Senate approved both the SYS 350 & SYS 1032 policies.

- c. Committee on Committee Appointments

MOTION: Johnson/VanderWielen moved to approve the committee on committee appointments. Passed Unanimously

USS 1819-24 The University Staff Senate approved their committee on committee appointments.

- d. Provost's Academic Restructure Apt: University Staff Rep-Jessica Kleier

MOTION: Jaeke/Reichenberger moved to approve the committee appointment of Jessica Kleier to the Provost Academic Restructuring Committee. Passed Unanimously

USS 1819-25 The University Staff Senate approved the committee appointment of Jessica Kleier to the Provost Academic Restructuring Committee

- e. Executive committee elections
 - i. President: **Goetsch**
 - ii. President-Elect: Senator Jaeke nominated Senator Kleier, nomination accepted.
 - iii. Treasurer: Senator Jaeke nominated Senator Highly, nomination accepted.
 - iv. Members-at-Large: (2 -OSH, 2 -Access Campuses)
OSH: Senator Kleier nominated Senators Schultz & Koon, both accepted.

ACCESS CAMPUS: Senator Jaeke nominated Senator Holzmann, nomination accepted.

No further nominations for access campus, then opens up the second seat to Oshkosh senators: Senator Reichenberger nominated Senator Ready, nomination accepted.

MOTION: Reichenberger/Johnson moved to approve all executive committee nominees. Passed Unanimously

USS 1819-26 The University Staff Senate approved their committee on committee appointments.

- f. Faculty Senate Representative: Senator Jaeke volunteered.

MOTION: Kleier/Reichenberger moved to approve Senator Jaeke to serve as the Faculty Senate Representative. Passed Unanimously

USS 1819-27 The University Staff Senate approved Senator Jaeke to serve as the Faculty Senate Representative.

8. Discussion Items:
 - a. USPDD – Past-President Johnson was invited to attend their follow up/wrap up meeting as the current President.
 - b. Campus Climate – Senator Schultz inquired about how long ago this was completed, and if any actions were made from the recommendations. No one had that information at this time.
9. Announcements from Senators - None
10. Next meeting – September 18, 2019, Sage 2210 at 1 pm.
11. Adjournment
MOTION: Jaeke/Kleier moved to adjourn at 1:24 p.m. Passed Unanimously

April Dutscheck,
Recording Secretary