

**Meeting Minutes**

March 11, 2020

1-2:30 pm, Sage Hall 2210

Present: Lisa Goetsch, Dana Hartel, Fran Holzmann, Sue Jaeke, Ricky Johnson, Jessica Kleier, Bob Knudsen, Lori Knudsen, Linda Koon, Judy Lloyd, Sarah Martin Kriha, Sean Murphey, Kristina Mosley, Amy Ready, Tom Romanowski

Excused: Michelle Highley, Cindy Schultz

Absent:

Guests: Shirley Van Ornum

SAS Liaison: Jennifer Bonack

Admin Liaison: Shawna Kuether - excused

1. The meeting was called to order at 1:00 p.m. by President Goetsch.

2. Approval of the Minutes of February 12, 2020.

**MOTION: Lloyd/Martin-Kriha moved to approve the February 12, 2020 minutes as amended. Passed Unanimously**

3. Committee Reports

a. President's Report – President Goetsch reported on the following items:

- i. Chancellor's one-on-one meeting – President Goetsch – At their last meeting with the Chancellor, they shared feedback that morale is still low in places across campus and the effects of this are felt by so many.
- ii. System Representatives Meeting – No Report
- iii. Leadership Council – At their February meeting, they had an Enrollment Management update from AVC Aggie Hanni, which included strategies for the future from both us as well as System. In August a new electronic application option is set to go live. It was reported that the College of Business was recently fully reaccredited, and the College of Nursing was recognized for being in the top 100 health programs in the United States.
- iv. Provost Administrative Staff - The Emergency Response Team has been meeting since January in preparation and potential steps needed as COVID-19 moves across our country. We will be following the County Health Department closely and keep us all updated as we move into new territory. The COLS Dean's Search is posted through April 3<sup>rd</sup>. Our Free Application week was a success with 1,071 students that benefited from it. Foundation updates, TTC updates, upcoming multi-factor authentication methods, and becoming a Coal-free Campus were all briefly reported as well.
- v. Chancellor Admin Staff – Travel restriction updates were shared, potentially moving to alternate delivery methods after spring break, and discussion related to all campus activities and events being canceled are being considered.

b. Treasurer's report:

1. University Staff Senate: \$ 10,327.31
2. University Development & Appreciation Day: \$ -2,520.39
3. University Professional Leadership & Development: \$ 4,753.00

- c. Faculty Senate – Senator Jaeke – AVC Kuether reported that their last meeting covered: TTC and E-performance; OSA is doing a food Drive next week, details coming soon; SOS updates were voted on and approved; the Repeat Policy was updated and approved, Voluntary Retirement Incentive Program updates were given, and most of the meeting was centered around COVID-19 and the Academic Plan for the future. Their Senate Primary Elections are next week, and then final elections are set to be held in early April.
  - d. Senate of Academic Staff – Jennifer Bonack – Updates: Similar updates to Faculty Senate, but in addition to that they recently approve the revised Senate bylaws.
  - e. Access Campuses – Senator Holzmann (FDL): Senator Holzmann reported that they appreciated a presentation on the Ally series recently given on their campus. The Associate Degree is making its way through the needed approval steps with hopes to have it approved yet this spring. There is a foundation renaming for their campus and two current searches: FDL Librarian and Athletic Director. They recently hired a new Transfer Coordinator for the Access Campuses who will be working with Kings International.
  - f. Administrative Representative – Shawna Kuether – excused
  - g. Other Committee Report – None
4. Approval Items
- a. Handbook Change Form – IT Steering Committee
  - b. Endorsement of Access Campus Collegium  
**MOTION: Hartel/Lloyd moved to approve both items A & B. Passed Unanimously**  
**USS 1920-17 The University Staff Senate approved both the Handbook Change Form – IT Steering Committee & the Endorsement of Access Campus Collegium.**
  - c. Committee on Committee – Senator Call [1 past member Senator Hartel, 2 current Senators – Senator Koon and Mosley]
  - d. Elections Committee – Senator Call: [1 past President -Senator Johnson, 1 past member -Senator Jaeke, 1 non-election seeking Senator – Senator Martin Kriha]  
**MOTION: Lloyd/Ready moved to approve the Committee on Committee members and the Elections Committee members. Passed Unanimously**  
**USS 1920-18 The University Staff Senate approved the following committee appointments: COC: Senators Hartel, Koon, & Mosley; and Elections Committee – Senators Johnson, Jaeke, & Martin Kriha.**
  - e. Senate Seat – Student Affairs Appointment  
**MOTION: Hartel/Jaeke moved to approve President Goetsch to replace Senator Reichenberger’s Senate seat. Passed Unanimously**  
**USS 1920-19 The University Staff Senate approved the senate seat replacement of President Goetsch to Senator Reichenberger, with her stepping down from Senate.**
5. Discussion Items –

- a. Committee Appointment Vacancy -Reeve Advisory Council - Sean Murphey

**MOTION: Ready/B. Knudsen moved to suspend the rules and vote on an item at its first reading. Passed Unanimously**

**MOTION: Romanowski/Johnson moved to approve the committee appointment of Senator Sean Murphey to the Reeve Advisory Council. Passed Unanimously**

**USS – 1920-20 The University Staff Senate approved the following committee appointment: Reeve Advisory Council – Sean Murphey**

- b. Access Campus representation on search and screen committees for access campus positions. This topic has come up at each Access Campus Collegium as they request to have Access campus members on search and screens for positions held on their campuses. Everyone is being reminded that departments rules and procedures now fall under the newly formed departments as we continue to move forward.
6. Announcements from Senators -
- c. Senator Jaeke reported that she won't be able to attend the Faculty Senate meeting on March 31<sup>st</sup> and asked for a volunteer to fill in for her. Senator Hartel noted that she would check and get back to us.
7. Information Items
- a. Elections Reminder: Nominations for Senate are open until March 30, 2020. Elections will be held April 8-10, 2020
8. Next meeting – April 15, 2020, Sage 2210 at 1 pm, but possibly held virtually if necessary.
9. Adjournment

**MOTION: Kleier/Holzmann moved to adjourn at 1:51 p.m. Passed Unanimously**

April Dutschek,  
Recording Secretary