

**Meeting Minutes**

April 15, 2020

1-2:30 pm, Microsoft Teams Meeting

Present: Lisa Goetsch, Dana Hartel, Michelle Highley, Fran Holzmann, Sue Jaeke, Ricky Johnson, Linda Koon, Judy Lloyd, Sarah Martin Kriha, Kristina Mosley, Tom Romanowski, Cindy Schultz

Excused: Theresa Hopp, Jessica Kleier, Bob Knudsen, Lori Knudsen, Sean Murphy, Amy Ready

Absent:

Guests:

SAS Liaison: Jennifer Bonack

Admin Liaison: Shawna Kuether - excused

1. The meeting was called to order at 1:01 p.m. by President Goetsch.

2. Approval of the Minutes of March 11, 2020.

**MOTION: Schultz/Johnson moved to approve the March 11, 2020 minutes as amended. Passed Unanimously**

3. Committee Reports

a. President's Report – President Goetsch reported on the following items:

- i. Chancellor's one-on-one meeting – President Goetsch reported that COVID updates took up most of their meeting.
- ii. System Representatives Meeting – Also mostly related to COVID updates and furloughs.
- iii. Leadership Council – They had their first virtual meeting last week and the main topic included updates from the Emergency Operations Committee for campus on COVID-19.
- iv. Provost Administrative Staff –The Spring drop date was moved to May 15<sup>th</sup>, which is the last day of the term. Retention remains a key factor as we look forward to enrollment numbers for the fall semester. Commencement in May will be held virtually, with an invitation to attend in person in December. Suspensions and Probations will not be put into effect for the Spring semester.
- v. Chancellor's Administrative Staff – Emergency Operations Committee updates were shared, summer plans, fall enrollment numbers of applications are down, UW System lowered the application fee from \$50 to \$25 and made the waiver for the fee easier. We have raised nearly \$31,000 for the Titan Rise campaign.
- vi. Title and Total Compensation has been suspended for three months.
- vii. Leadership Council and Coffee with the Chancellor both covered COVID-related updates, campus EOC plans, and what we are focusing on moving forward.

b. Treasurer's report:

1. University Staff Senate: \$ 10,327.31
2. University Development & Appreciation Day: \$ -2,520.39
3. University Professional Leadership & Development: \$ 4,753.00

c. Faculty Senate – Senator Jaeke – They had their first Microsoft Teams meeting yesterday, they approved a committee appointment, APC Form C's, and Ratified

the resolution on COVID-19 related Policy for pass/fail grades that the executive committee approved last week; discussed COVID-19 Temporary Academic Policies and Continuity of Instruction; had a final elections report; and an Improvement of Instruction committee update.

- d. Senate of Academic Staff – Jennifer Bonack –Provost Koker and AVC for HR Kuether gave TTC updates and updates related to upcoming face-to-face suspension of instruction.
  - e. Access Campuses – Senator Holzmann (FDL): COVID news and current search and screen updates were shared.
  - f. Administrative Representative – Shawna Kuether – excused
  - g. Other Committee Report – None
4. Approval Items - None
  5. Discussion Items –
    - a. Election Results – Senator Johnson reported the results and determination of tie process to determine the tie breaker. Determined to have these decisions remain with the election to handle these issues. Process was used based on WI State Statues. For some, the ballot email went to their junk mail – SO next year April should do a message from her email to indicate the ballot is out (check both regular and junk mail after ballot came out). Outlook factored in some.
    - b. Policy for Pass/Fail Grades Spring 2020 - Provost Koker just recently emailed everyone, and Senators were encouraged to be sure and read as campus is considering how to move forward.
  6. Announcements from Senators - None
  7. Information Items
    - a. Titans Rise: Support campaign to donate to if you are able to support students.
    - b. Grants Report – Senators Schultz and the executive committee recently discussed postponing grants with the lack of travel and staff attendance to events and activities.
  8. Next meeting – May 13, 2020 via Microsoft Teams
  9. Adjournment

**MOTION: Schultz/Jaeke moved to adjourn at 1:33 p.m. Passed Unanimously**

April Dutschek,  
Recording Secretary