

Meeting Minutes

March 17, 2021

1-2:30 pm, Microsoft Teams Meeting

Present: Elizabeth Bloedow, Lauren Burgbacher, Lisa Goetsch, Ricky Johnson, Linda Koon, Sarah Martin Kriha, Amy Ready, Tom Romanowski, Cindy Schultz
Excused: Theresa Hopp, Dana Hartel, Michelle Highley, Fran Holzmann, Bob Knudsen, Lori Knudsen, Judy Lloyd, Sean Murphy
Absent: Kristina Mosley
Guests: Rebecca Durbin, Christie Demosthenous, Halle Breske, Amechia Matthews
SAS Liaison: Jennifer Bonack
Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:03 p.m. by President Goetsch.

2. Approval of the Minutes January 13, 2021

Minutes stand approved as distributed

4. Committee Reports

- a. President's Report – President Goetsch reported on the following items:
 - i. Provost Administrative Staff – Updates included: A hiring replacement plan; the new J-Term starting in January of 2022; Graduation ceremonies to four separate ones for social distancing; the COLS Dean's search is under way again; CARES Act money allocations; our best efforts to be back in person for fall 2021; and the announcement of System-wide Outstanding Service Award for university staff.
 - ii. Leadership Council – Enrollment updates were shared as well as the governor's budget that includes the additional Clow renovations.
 - iii. Chancellor's Town Hall on March 2nd – System is asking for campuses to be back to at least 70% face to face by fall 2021; Telecommuting policies must be followed for those still wishing to continue working from home starting in the fall; and campus is getting a marching band.
 - iv. State Representatives meeting – Meeting is upcoming, highlights will be shared electronically.
 - v. Chancellor Administrative Staff – Updates included: COVID recent numbers; Athletics having several sports get under way; we are one of very few campuses offering in person registration; a campus climate for past students was done but had low participation; Telecommuting policy.
 - vi. Chancellor – one-on-one – Strategic Planning was discussed along with recommendations from the executive committee; the Chancellor is receptive to our University Staff Professional Development Day gift give away, and they hope to distribute those in early May.
 - vii. Conference on Shared Governance meeting – They will be meeting soon.
- b. Treasurer's report – ***NO CHANGES***
 1. University Staff Senate: \$ 10,327.31
 2. University Development & Appreciation Day: \$ -2,520.39
 3. University Professional Leadership & Development: \$ 4,753.00

- c. Faculty Senate – SOS updates were shared; Darryl Sims shared Athletic updates; the AAS Degree was discussed; and the OSA Electronic Usage in the Classroom policy was presented.
- d. Senate of Academic Staff – Jennifer Bonack – Highlights included: Strategic Planning Committee appointments, Conference Committee appointments, and a discussion about continuing to host Senate meetings virtually next year was held.
- e. Access Campuses – Senator Bloedow (FOX): Updates: COVID Testing sites are great, and the creation of a AAS Degree working group.
- g. Administrative Representative – AVC Kuether – It was shared as a reminder that the split benefit deductions will be effective on the April 22 paychecks. Also, there will be no more carryover for vacation time, so be sure to use carryover accordingly.
- h. Other Committee Report – None

6. Action/Approval Items –

- a. Committee Appointment: Awards Committee – Rachel Grose

MOTION: Johnson/Schultz moved to approve the committee appointment. Passed

USS 2021-04 The University Staff Senate approved the following committee appointment: Awards Committee – Rachel Grose.

- b. Elections Committee Appointed

MOTION: Ready/Schultz moved to approve the Election Committee. Passed

USS 2021-05 The University Staff Senate approved the following Senators to the Elections Committee: Martin-Kriha, Johnson, & Bloedow.

- c. VC for Student Affairs Search & Screen – 2 university staff
Vice President Koon and President Goetsch both self-nominated.

MOTION: Schultz/Martin-Kriha moved to approve the appointment of Senators Koon and Goetsch to the VC for Student Affairs Search & Screen. Passed

USS 2021-06 The University Staff Senate approved the appointment of Senators Koon and Goetsch to the VC for Student Affairs Search & Screen.

- d. Handbook Change Form – LGBTQ+ Committee Updates
Cindy/Tom - Passed

MOTION: Schultz/Romanowski moved to approve the Handbook Change Form LGBTQ+. Passed

USS 2021-07 The University Staff Senate approved the Handbook Change Form LGBTQ+.

7. Discussion Items –

- a. Strategic Planning Update - Recommendations discussed.

MOTION: Johnson/Schultz moved to add to the agenda: Senate meetings next year – In person vs. Virtual. Passed

- b. Senate meetings next year – In person vs. Virtual
Discussion covered both the pros and cons and agreed to continue meetings virtually for the fall and then again in Spring, but with spring to consider a hybrid option if possible.

MOTION: Schultz/Bloedow moved to approve Senate meetings to be held virtually next year, with consideration of a hybrid method for spring if possible. Passed

USS 2021-08 The University Staff Senate approved that Senate meetings to be held virtually next year, with consideration of a hybrid method for spring if possible.

- 8. Items from Members –
 - a. Senator Schultz reported that the Sally Margis award information has been sent out to all University Staff. Also, University Staff Senate Professional Development Grants information has been sent out to all University Staff as well.
- 9. Information Items –
 - a. Spring 2021 Elections – April 7, 8 & 9, 2021
- 10. Next meeting – April 14, 2021
- 11. Adjournment

Meeting adjourned at 1:57 p.m.

April Dutschek,
Recording Secretary