

**Meeting Minutes**

September 21, 2021

1-2:30 pm, Microsoft Teams Meeting

Present: Brooke Berrens, Elizabeth Bloedow, Julia Hodgen, Theresa Hopp, Ricky Johnson, Lesa Jorgensen, Linda Koon, Judy Lloyd, Sarah Martin Kriha, Sean Murphey, Amy Ready, Tom Romanowski, Patricia Schrader, Cindy Schultz

Excused:

Absent: Bob Knudsen, Lori Knudsen,

Guests: Lisa Goetsch, Chancellor Leavitt, Annette Murphy, Vicki Anderson, Joshua Christenson, Christie Demosthenous, Gina Schiavone

SAS Liaison: Liz Christopher

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:01 p.m. by President Koon
2. Welcome to newly appointed Senators, Brooke Berrens, Patricia Schrader, Lesa Jorgensen, and re-appointed Senators: Julia Hodgen, Cindy Schultz, Sean Murphy
3. Chancellor Leavitt – University Updates included: Title & Total Compensation (TTC) updates including issues, concerns, transitioning, the appeal process, and a reminder that titles are to be determined prior to compensation change considerations. A Town Hall was held at the FOX campus providing budget, equity, pay plan, and other campus updates. Chancellor heard several concerns from a few custodial staff covering moral, work load during COVID, and compensation concerns. He then thanked the Senate for having him as a guest and expressed his appreciation for all their work!
4. Approval of the Minutes June 16, 2021  
***Minutes stand approved as amended.***
5. Committee Reports
  - a. President's Report –President Koon reported on the following items: The items reported at the Chancellors' Administrative Staff also covered updates that would have been at the subsequent meetings listed.
    - i. Chancellor Administrative Staff – They are going to start calling this group the new Leadership Council; Athletics updates including fall sports up and running and their vaccination/testing for student athletes; Vice Chancellor Fletcher shared financial updates and TTC timelines; current search and screen committee updates; great participation from the 150<sup>th</sup> celebration events on Sept. 12; the new mental health service that the Counseling Center is helping coordinate for assisting our students; The RecPlex has been approved to stay up year-round; we are currently hosting some Ryder Cup security on campus at Gruenhagen; We will be hosting the Board of Regents meeting on Oct. 7 & 8, which starts with an event on the evening of Oct. 6 – hosting 'An evening with Tommy Thompson' in Reeve; COVID Updates; and finally, a reminder that Regent Walsch will be on campus Monday, Sept. 27.
    - ii. Provost Administrative Staff – Covered in the Chancellors Administrative meeting report previously.

- iii. Leadership Council – They have decided not to have this Council in the future and may be renaming the Chancellor’s Administrative Staff to Leadership Council.
  - iv. State Representatives Meeting – No report
  - v. Conference on Shared Governance meeting – No report
  - vi. One-on-One with the Chancellor – They shared the summary of the survey sent to university staff last spring and the feedback from the listening sessions.
- b. Treasurer’s report –
- i. University Staff Senate: \$ 10,327.31
  - ii. University Development & Appreciation Day: \$ -2,520.39
  - iii. University Professional Leadership & Development: \$ 4,753.00
- c. Faculty Senate (Koon) - Similar reports were covered in the Chancellors Administrative meeting report previously.
- d. Senate of Academic Staff – (Representative Christopher) – No report, their first meeting will be held tomorrow.
- e. Access Campuses – Senator Bloedow (FOX) - Updates: They had a successful welcome back bash with a turnout of over 200 students; this week they are hosting their involvement and resource fair; a new series of ‘Start Strong’ series in preparation for next year; Involvement and resource fair will be held this week, to see what we have to offer; Covid testing updates; Collegia will be working with shared governance to work on getting language into GOV 6.2;
- f. Senator Holzman (FDL) – Same Collegia updates toward language into GOV 6.2; they have been repurposing several rooms on campus (tutoring, lactation, financial aid, admissions for example); new hires on their campus; beautification efforts across their campus; and their bookstore transition to only being virtual.
- g. Administrative Representative – AVC Kuether – No formal report, but reminded everyone of the TTC updates that were shared via email to employees recently; she noted it is key that we have all stakeholders engage in the project for the appeals process being determined and used. She also noted that they are working on ways to encourage compliance around COVID, right now non-vaccinated staff are required to test weekly. Senators inquired about custodial concerns addressed with the Chancellor, work-loads, moral, and frustrations.
- h. Other Committee Report – None

6. Action/Approval Items –

- a. Treasurer – Patricia Schrader
- b. Faculty Senate Representative - *Senator Needed*
- c. Committee Appointments – Summer Appointments being conferred
  - 1. CON Deans Search – Sarah White
  - 2. Length of Service Recognition Committee – Cindy Schultz

**MOTION: Hodgen/Schultz moved to approve the Treasurer appointment and the summer committee appointments. 13 Yes, Passed**

**USS 2122-01 The University Staff Senate approved the following appointments: Treasurer – Patricia Schrader; and Summer appointments being conferred: CON Deans Search – Sarah White, Length of Service Recognition Committee – Cindy Schultz.**

7. Announcements from Senators –
  - a. Strategic Planning - Senator Berrens reported that the committee has met a couple times, and are just getting through the analysis.
  - a. President Koon asked if any Senators were interested or willing to serve as the Faculty Senate representative. She is currently serving but would like to offer it to anyone interested.
  
8. Information Items
  - a. Advancement/Chancellor – Senate Seat Vacancy – Please let President Koon or April know of any university staff that fall within that division that we could reach out to and see if they are interested in serving on Senate.
  - b. Grants & Scholarship Updates – Senator Schultz – Updates have been made to the website to reflect this year’s grants and scholarships and an email to all university staff with related information will be coming out soon.
  - c. President Koon reminded Senators to let her know of any guests’ they would like considered to be invited to future Senate meeting.
  
9. Next Meeting: Oct. 13, 2021
  
10. Adjournment

**Meeting adjourned at 2:40 p.m.**

April Dutscheck,  
Recording Secretary