

**Meeting Minutes**

December 8, 2021

1-2:30 pm, Microsoft Teams Meeting

Present: Brooke Berrens, Elizabeth Bloedow, Fran Holzmann, Ricky Johnson, Lesa Jorgensen, Linda Koon, Judy Lloyd, Sarah Martin Kriha Sean Murphey, Amy Ready, Patricia Schrader, Cindy Schultz

Excused: Julia Hodgen

Absent: Theresa Hopp, Bob Knudsen, Lori Knudsen, Tom Romanowski

Guests: Lisa Goetsch, Darryl Sims, Vicki Anderson, Miranda Ridener, Dana Hartel

SAS Liaison: Liz Christopher

Admin Liaison: Shawna Kuether - excused

1. The meeting was called to order at 1:00 p.m. by President Koon
2. Guest: Darryl Sims – Athletic Updates: Darryl noted that it was good to see everyone and appreciated the opportunity to provide an update on athletics. He covered retirements, hires, and searches in his division and then went through the standings of each winter sports team and how happy he was with so much success across the board. He covered their preparations to host commencement in Kolf, and answered questions from Senators related to fans attending games and masking options.
3. Approval of the Minutes November 11, 2021  
***Minutes stand approved as amended.***
4. Committee Reports
  - a. President's Report –President Koon reported on the following items:
    - Shared Governance meetings are moving from weekly to bi-weekly;
    - Mask/COVID updates;
    - Commencement updates;
    - Pay Plan updates: The joint finance committee still needs to approve the 2% increase, but we remain hopeful that they will meet in January to consider it;
    - System Presidential Search – The committee has it down to five candidates and are moving to the final stages. The goal is to have a new president selected by February;
    - 2022-23 Academic Calendar – A fall break factored in the calendar is being proposed with a few options for how it could affect changes to the calendar next year;
    - System is working on a student behavioral initiative focused on mental health and related resources;
    - TTC Appeals – Senators were reminded that the deadline for appeals is December 31<sup>st</sup>. They will continue to have a process in place as we move forward as well;
  - b. Treasurer's report –
    - i. University Staff Senate: \$ 10,628
    - ii. University Development & Appreciation Day: \$ -1,115.77
    - iii. University Professional Leadership & Development: \$ 4,753.00
  - c. Faculty Senate (Koon) – They had Art Munin, Dean of Students, as a guest to speak to Student Success and Out-of-Class letters. Kate Mcquillan was also a guest that gathered feedback for information related to Institutional Effectiveness. Their Senate approved a letter to System President and Heads of HR that expressed TTC disappointments and challenges it has brought with it.

- d. Senate of Academic Staff – (Representative Christopher) – In the past two meetings: the Provost discussed TTC and held listening sessions related to Instructional Academic Staff; they have held several discussions on academic staff titling options; Dr. Chad Cotti provided updates on Strategic Planning and gathered feedback; and Darryl Sims shared athletics updates.
- e. Access Campuses – Senator Bloedow (FOX) - Updates: No report
- f. Senator Holzmann (FDL) – Updates: They have completed their food drive and reached their goal. Events on their campus include: Fair on Fondy (games, fun, and food with students); Pet connect (35 pets, fun, and positive feedback); ‘All is Calm’ was well attended and went great; they are working on Strategic Planning and their vision; Professional Development activities; work on GOV 6.2 and how the access campuses can fit into the handbook with their collegium structures; Continued work on increasing enrollments (including working with local businesses and technical schools); and working on student governance concerns related to the posting of grades in a timely manner.
- g. Other Committee Report – Senator Berrens reported that they have been working on student enrollments and they hosted an event to provide winter kits will key necessary items. They had great participation of over 100 volunteers between students and staff to help work.

5. Action/Approval Items – None
  - a. USS Bylaws Updates

**MOTION: Schultz/Burgbacher moved to approve the updated University Staff Senate Bylaws. (11 Yes) Passed Unanimously**  
**USS 2122-04 The University Staff Senate approved the updated University Staff Senate Bylaws.**

6. Discussion Items – None
7. Items from Members – None
8. Information Items –
  - a. Remaining vacancy: Senator Representative - Faculty Senate
  - b. University Staff Representative vacancy – Reeve Advisory Council (only once a month)
  - c. Representatives on the TTC Appeals Committee – The committee has one of their two seats for University Staff open, and asked if any Senators were interested.
9. Next Meeting: January 12, 2022 (as needed), February 9, 2022 (first meeting of the spring semester) still virtually for the semester.

President Koon reminded Senators to let her know of any agenda items for future items and wished everyone a great rest of semester and start to spring semester.

10. Adjournment

**Meeting adjourned at 1:29 p.m.**

UNIVERSITY  
STAFF  
SENATE



April Dutscheck,  
Recording Secretary