

Meeting Minutes

December 14, 2022

1-2:30 pm, Microsoft Teams Meeting

Present: Ashley Behling, Lauren Burgbacher, April Dutscheck, Angelee Hammond, Fran Holzmann, Lesa Jorgensen, Erin Johnson, Danielle Juan, Jennifer Keso, Kris Kissling, Judy Lloyd, Lisa Mick, Tom Romanowski, Cindy Schultz

Excused: Toni Aaron, Brooke Berrens, Abby O'Neil

Absent:

Guests: Chancellor Leavitt, Jennifer Christus, Elizabeth Hartman, Linda Koon, Lisa Goetsch, Lynnette Kopetsky, Rebecca Durbin

SAS Liaison: Erin McArthur

Admin Liaison: Shawna Kuether - excused

The meeting was called to order at 1:00 p.m. by President Burgbacher.

1. Guest: Chancellor Leavitt – Strategic Plan

Chancellor started by sharing his appreciation to everyone that has helped with this key project. The stages of the project were outlined and it was noted how pleased he was with all the great work along the way, with a special note of gratitude to both faculty members that chaired the project throughout the revisions over the past nearly three years, Chad Cotti and Jennifer Christus. This Strategic Plan has already gone before the other shared governance groups and this is the last stop for consideration of endorsement. The Plan is well put together and will serve us well for the next 7 years. We have some lofty but still attainable goals we will stay committed to it. There will be a committee established to be sure we are following up on our goals, and also a subcommittee formed to focus on accountability at an annual check point around October 1st following the first year of implementation from this coming fall.

Dr. Christus also thanked everyone that was part of process for all their valuable efforts.

MOTION: Schultz/Lloyd moved to rearrange the agenda order to vote on this item next. (15 Yes) Passed

MOTION: Schultz/Romanowski moved to endorse the Strategic Plan. (15 Yes) Passed

USS 2223-03 The University Staff Senate approved the endorsement of the Strategic Plan.

Chancellor Leavitt thanked the Senate, as we now officially have a plan endorsed by all shared governance, and this is good as we prepare for our HLC spring visit.

2. Approval of the Minutes November 16, 2022

Minutes stand approved as amended

3. Committee Reports

a. President's Report – President Burgbacher reported on the following items:

- UW System Strategic Plan was approved by the Board of Regents last week.
- Reminder: There will be another desktop notification system test coming soon, these are used to alert us of campus emergencies.

- Announced this week: The new Office of Institutional Effectiveness, which will be headed by Assistant Chancellor for Institutional Effectiveness, Kim Langolf.
 - Staff Changes:
 - i. With Alicia Johnson leaving UWO, Byron Adams will serve as the Interim Associate Vice Chancellor for Academic Support of Inclusive Excellence.
 - ii. Retirement party for Paul Gedlinske will be held tomorrow. Laurie Stevens will serve as the interim Director of Admission.
 - b. Treasurer's report –
 - i. University Staff Senate: \$ 627.01
 - ii. University Development & Appreciation Day: \$-767.28
 - iii. University Professional Leadership & Development: \$ 4753.00
 - c. Faculty Senate (Burgbacher) – They also endorsed the Strategic Plan, had a presentation from the Navigate teams, and a discussion on a policy for credit and contact hours as well as a policy on Regular and Substantive Interaction.
 - d. Senate of Academic Staff – (McArthur) – Highlights included consideration and endorsement of the Strategic Plan, and their second guest was the new College of Nursing, Dean Chung.
 - e. Access Campuses –
 - Senator Kissling (FOX) – Updates include: Last month they celebrated 20 years of having their 'Weis Earth Science Museum', this included coverage from local news station, First Alert 2. The link to the coverage can be found here: <https://www.wbay.com/2022/11/18/small-towns-menasha-museum-carries-late-professors-legacy/>
 - Senator Holzmann (FDL) – Updates included: They featured a student who walked 14 miles from home with a 50 pound backpack; they hosted a joint jazz band concert, their foundation scholarships were awarded; they held several fundraisers; and their spring advising is under way as they are helping students get registered. The Faculty Senate was held in person at their campus last month, and they enjoyed the visitors and colleagues coming to see their campus. Lisa Mick recently started at their campus, and they are so excited to have her on board. January-June UWO will be working with MPTC to determine pathways for MPTC students to earn degrees with UWO. Lower level nursing courses may possibly be added to their course offerings; in February their campus may be doing a reading event with the Fond du Lac public library; and lastly the Fondy Food for Students event was a hit with fun, food, and prizes.
4. Action/Approval Items –
- a. Endorsement of the Strategic Plan
See above – endorsement was made after the presentation from the Chancellor.
 - b. Provost Search Committee appointments
 - i. Danielle Juan & Angelee Hammond
- MOTION: Schultz/Mick moved to approve the committee appointments. (13 Yes) Passed**
- USS 2223-04 The University Staff Senate approved the following committee appointments: Provost Search & Screen committee – Danielle Juan & Angelee Hammond.**

c. Handbook Transition to Online

**MOTION: Mick/Jorgenson moved to approve the Handbook Transition to Online. (13 Yes)
Passed**

USS 2223-05 The University Staff Senate approved the Handbook Transition to Online.

5. Discussion Items [In One Drive for Senators if needed] –
 - a. *Reminder: Senate still has one open Senate seat – (In Admin Services B) – Please encourage colleagues to join us!*
6. Items from Members
 - a. Senator Schultz inquired about a campus phone number that is designated for concerns. It was noted that System does has a hotline number.
 - b. Senator Schultz was happy to announce that a professional development grant has been awarded. It's great to see folks using these funds.
7. Information Items
 - a. Faculty Senate Representative – Senator Mick volunteered, thank you so much!
 - b. January 18, 2022 – Guest/Presenter: Shawna Kuether
8. Next Meeting: January 18, 2022
9. Adjournment

President Burgbacher thanked everyone for all their hard work!

Meeting adjourned at 1:31 p.m.

April Dutschek,
Recording Secretary