

Meeting Minutes

April 19, 2023

1-2:30 pm, Microsoft Teams Meeting

Present: Brooke Berrens, Lauren Burgbacher, Josh Christensen, April Dutscheck, Angelee Hammond, Fran Holzmann, Erin Johnson, Lesa Jorgensen, Danielle Juan, Jennifer Keso, Kris Kissling, Lisa Mick,
Excused: Judy Lloyd, Tom Romanowski, Cindy Schultz
Absent: Toni Aaron, Abby O'Neil
Guests: AVC Buxton, Linda Koon, Rebecca Durbin
SAS Liaison: Erin McArthur
Admin Liaison: Shawna Kuether

The meeting was called to order at 1:00 p.m. by President Burgbacher.

1. Guest: AVC for Student Affairs & Dean of Students, Jasmine Buxton – AVC Buxton shared a great introduction including her background and what brought her to UWO. Senate inquired about how their office will be serving students and the following was shared: Student related academic and behavioral topics are all utilizing resources we have on campus. Their office has a goal of being a 'one-stop shop', in an effort to be the central location for either assistance, or direction to the needed resources outside of their office. It was also noted that building relationships with Deans across campus is critical to the student success for their office, so they are aware of key academic stepping stones, and events within the colleges. AVC Buxton shared that she welcomes any visits, communication, or feedback, and looks forward to working with both campus colleagues and our students.
2. Approval of the Minutes March 15, 2023
Minutes stand approved as amended.
3. Committee Reports
 - a. President's Report – President Burgbacher reported on the following items:
 - UWO had our first Biomedical Degree program approved by the Board of Regents. The BOR also approved a 4.5% tuition increase for all UW System Schools.
 - Differential tuition will also be going into effect for some of our high-cost programs.
 - Mandatory Trainings update: Staff had a completion rate of 93% and students had a completion rate of 64%. Ways to improve those numbers for next year are already under way.
 - Departments/Areas are encouraged to list student jobs for next fall before the semester ends, so students can plan ahead, if possible.
 - USS leadership met with the Chancellor and the major discussion topic was the importance of the student experience.
 - Provost candidate interviews went well, shared governance had great feedback shared.
 - The executive committee will be meeting in person at the Fond du Lac campus on May 3rd. President Burgbacher noted that there will be a meeting with System at 1pm that day and asked if anyone would be able to attend for her either in person or virtually, to please let her know.

- b. Treasurer's report – No update – *Stays the same*
 - i. University Staff Senate: \$ 627.01
 - ii. University Development & Appreciation Day: \$-767.28
 - iii. University Professional Leadership & Development: \$ 4753.00
 - c. Faculty Senate (Mick) – They have held two meetings since our last one. Guests have included: Dean Stevens, and Michael Ford from the Whitburn Center. Discussion items included: Salary equity, COLS teaching load, and the evaluation of faculty and the variation of those evaluations between the access campuses and the Oshkosh campus. It was quite an intense discussion and even led to a Senator from the FDL campus stepping down off Senate.
 - d. Senate of Academic Staff – (McArthur) – Very similar updates all shared in various reports already.
 - e. Access Campuses –
 - Senator Kissling [FOX] – Updates included: A 'Next Steps' event for students that are finishing up their coursework at their campus, a celebration of the 25th anniversary of the Barlow Planetarium, Theater productions, and they recently hired a university staff member that served as a staff member and recently retired.
 - Senator Holzmann [FDL] – Updates included: Theatre events that start this week, they also hosted a 'Next Steps' event, they had a presentation on the NSF Grant and a climate update from Brad Spanbauer. Senator Holzmann recently attended a prairie tour held at the campus by Lisa Mick, and their campus continues to work on getting students registered for next fall.
 - f. Other Committee Reports – None
4. Action/Approval Items –
- a. UWO-Strategic Planning Committee: Formation of a new committee
- MOTION: Mick/Jorgensen moved to approve the UWO-Strategic Planning Committee: Formation of a new committee. (11 Yes) (0 No) (0 Abstentions). Passed Unanimously**
- USS 2223-07 The University Staff Senate approved UWO-Strategic Planning Committee: Formation of a new committee**
- b. Strategic Planning Committee Appointment: University Staff Representative-Carolyn Krogman (1-yr initial term)
- MOTION: Holzmann/Christiansen moved to approve the Strategic Planning Committee Appointment: University Staff Representative-Carolyn Krogman. (11 Yes) (0 No) (0 Abstentions). Passed Unanimously**
- USS 2223-08 The University Staff Senate approved the Strategic Planning Committee Appointment: University Staff Representative-Carolyn Krogman.**
- c. Policy on Criminal Background Checks

MOTION: Hammond/Mick moved to approve the Policy on Criminal Background Checks

(12 Yes) (0 No) (0 Abstentions). Passed Unanimously

USS 2223-09 The University Staff Senate approved the Policy on Criminal Background Check.

5. Discussion Items [In One Drive for Senators if needed] –
 - a. USPDD- Past President Koon hopes that several of you are registered and plan on attending on May 22nd. They are looking forward to a successful event.
6. Items from Members - None
7. Information Items
 - c. Elections Report – Congratulations to the winners, and appreciation to all that ran was shared. Senate will be welcoming Alison Kunde, Erin Van Lyssel, and Laurie Hughes as new Senators in June!
 - d. Next Meeting: May 17, 2023
 - e. Reminder: Summer hour information can be attained from the Human Recourses office.
8. Adjournment

Meeting adjourned at 1:30 p.m.

April Dutschek,
Recording Secretary