



Requesting an Official Joint Service Transcript To Be Sent To UW Oshkosh Undergraduate

1. Go to jst.dod.mil/official.html
2. Log in using CAC or register for an account
3. Once logged in, under the “My Transcript” box click on “Request Official Transcript”
4. Under the “Official Transcript Requests” you can search for a school. Type in “University of Wisconsin” and hit enter.
Note: Do NOT type in “University of Wisconsin Oshkosh”. This will not generate results
5. Scroll down until you see the school with the address of:
PO Box 2423
800 Algoma Blvd
Oshkosh, WI 54901

Note: This will be online delivery.
6. Mark that you have read and agree with the consent statement
7. Click “Send Official Transcript”

Your transcript will be electronically sent to UW Oshkosh to be evaluated for credit. Please allow 1-2 weeks for processing. You will be able to see awarded credit on your Advisement Report.