I. Overview  
A. This procedure provides guidance for safely scheduling and hosting a corn hole fundraising event for the Wrestling Team. It also provides guidance for determining the appropriate use of space for non-academic instructional purposes. The fundraising event is defined as (gathering of people, employees, community) off UW-Oshkosh Campus attending a University-sponsored event, regardless of size, that is not focused on academic instruction. This document outlines specific capacity, face covering requirements, physical distancing parameters, and event procedure/process, hygiene, and sanitizing.

II. Applicability:
A. University Employees, University Students, General Public

III. Procedure: Protections in Place
A. Event Location & Capacity:
   i. Menominee Nation Arena Parking Lot
   ii. Maple Pub (located within Menominee Nation Arena)
B. Face Covering Requirements:
   i. Face coverings will be worn in accordance with University’s Use of Face Coverings SOP.
   ii. Signage will be displayed indicating face covering requirements.
C. Physical Distancing Parameters:
   i. All Sets of corn hole boards will be 6 feet apart
   ii. Teams (2 per team) will be set 6 feet apart during game. Signs will be displayed and there will be designated individuals monitoring.
   iii. Any unnecessary physical contact will be prohibited.
   iv. Social distancing will be adhered to in accordance with the University’s Physical Distancing Practices SOP.
D. Procedure/Process:

ii. Food: Food will be served in accordance with county restaurant guidelines.

iii. Registration: The check in process will be planned to minimize lines or attendance clustering while maintaining 6’ distance, reduce use of shared items, and collect attendance contact information with as little direct person-to-person contact as possible. Registration will be in advance with minimal in-person registration occurring on event day. Six feet guidelines will be imposed during registration.

iv. Self-Assessment: All staff and participants will complete a self-assessment form provided by UW-Oshkosh Athletic Training at the start of the event. All forms will be archived until August 31, 2021 by Efrain Ayala.

v. Temperature Checks: Temperature checks will be conducted prior to entrance and tracked. If staff or participants have a temperature over 100.4 degrees Fahrenheit, a second check will be conducted 15 minutes later. If either the first or second temperature check is under 100.4 degrees Fahrenheit they will be allowed to participate.

vi. Hygiene:
   1. Participants/staff will be asked to sanitize before entering the event.
   2. Participants/staff will be reminded frequently to wash hands specifically before and after using shared equipment, receiving medical treatment, and at the conclusion of the event.
   3. Participants/staff should avoid touching eyes, nose, and mouth with unwashed hands. Participants/staff should cover cough and sneeze inside of elbow or tissue, and discard tissue after use.
   4. Signs will be displayed at event.

vii. Disinfection:
   1. The host will minimize the sharing of equipment and objects. Equipment will be disinfected after each game by each team.
   2. Managed event locations should be disinfected prior to each event. UWO Wrestling will be responsible for disinfecting. Disinfecting supplies will be provided to disinfect shared equipment during the event.
   3. General access locations, common areas, restrooms and high touch locations will be routinely cleaned and disinfected by Menominee Arena and Maple Pub staff.
   4. Please reference University Disinfecting Practices SOP. [https://uwosh.edu/titans-return/standard-operating-procedures/]
IV. Definitions

A. Space Scheduler: UW Oshkosh employee responsible for reviewing/confirming reservation requests, coordinate event details (layout, equipment, capacity, event functions, etc.), communicate guidelines, policies and expectations, and execute facility usage agreements as needed.

B. Host/Sponsor: UW Oshkosh or non-affiliated individual responsible for tasks, actions and activities of attendees at an event/meeting. Required to understand and enforce University guidelines, policies and expectations. Responsible for payment of invoices related to event.

C. Face Mask: A reusable cloth or disposable material face covering worn as a barrier to help prevent respiratory droplets from traveling into the air and onto other people nearby when the wearer coughs, sneezes, talks, sings, or raises their voice.

D. Symptoms of Illness: Symptoms may be any of the following (though other symptoms may be possible): Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

V. Guidelines and procedures can change based on health dept. and university changes to policies.


e. Titans Return Standard Operating Procedures
https://uwosh.edu/titans-return/standard-operating-procedures/

VI. Revision History:
Created: 4/9/2021
Revised: 4/12/2021