I. Overview
Bye Gosh Fest is an annual celebration and concert hosted by Reeve Union Board.

II. Applicability:
This protocol will apply to Bye Gosh Fest 2021, being held from 3-7PM on Thursday, May 6, 2021 in and around Reeve Union.

Reeve Union Board and associated staff and volunteers for the event will follow all University Standard Operating Procedures, except in the cases noted below. The event has gone through the special event review process.

III. Procedure: Moderate Alert Protections in Place
Bye Gosh Fest 2021 will be broken into four primary components: music, food, crafts, and novelties. The basic schedule for the event is as follows:

3:00 pm – Event Begins
3:00-3:45 pm – Band #1: Carson Blake (Horizon Amphitheater)
3:00-5:00 pm – Grab and Go Crafts (Ballroom Pre-Function); In-person craft (Reeve 221), Tie Dye (Reeve Lawn)
3:00-6:00 pm – Walking Tacos and Popcorn (Reeve Marketplace Patio) – prepared and made by Aladdin/TUG
4:00-4:45 pm – Band #2 – Happy to Be Here (Ballrooms ABC)
5:00-5:45 pm – Band #3 – The Astronomers (Ballrooms ABC)
6:00-7:00 pm – Headliner: B.o.B. Performs Virtually (Live Streamed in Ballroom and Reeve 307 or Students Can Watch From Home)
7:00 pm – Event Ends
7:15-7:25 pm – Virtual Meet and Greet for Volunteers/Artists with B.o.B. (Reeve 306)

A. Procedure/Process
1. The Reeve Union Board students, advised by Dylan Bram and Emily Brooke, will be overseeing this event. Additionally, at least 6 other full-time Reeve Union Student Involvement staff will be present and working the event in various capacities. Dylan, Emily, and RUB will be training those
working/volunteering for the event prior to the event on how to ensure that all protective measures are followed.

2. Reeve Union Board will communicate the COVID safety precautions and expectations to all those in attendance. Emails with this information will be sent out multiple times ahead of time to ensure the information is seen. Signage will also be placed throughout the event to remind participants of event guidelines.

3. Face Covering Requirements- All participants, volunteers, and staff will be expected to wear masks at the event, regardless of whether they are inside or outside. All staff/volunteers interacting with participants and spectators will be expected to enforce this mask policy. Two exceptions will exist:
   - Event participants can remove their masks if they are stationary, at least 6’ distance from others, and actively eating or drinking. (Allowed per the Dining SOP). Food will not be allowed in the Reeve Union Ballroom, 221, or 307. Participants will be encouraged to eat outside while on their blankets or in already designated eating locations in Reeve Union.
   - Performers will be able to remove their masks when on stage performing and at least 16’ from the audience. (This is an exception being requested to the Special Events SOP and Music SOP for campus.) After they are finished performing, all performers will be expected to put their masks back on.
   - Those who do not come to the event wearing a mask will be given one at event check-in or asked to leave the event.

B. Physical Distancing Parameters
   1. All participants will be seated 6’ apart in the indoor event spaces (Reeve Ballroom, 307, and 221).
      - An exception is being requested to allow the Reeve Ballroom to have more than the 50 person capacity stated in the Special Events SOP, and instead allow the event to have the maximum number of people allowed at 3’ physical distancing (approximately 150-200).
      - Volunteers will monitor the capacity of all fixed spaces. When capacity is reached, they will move to a 1-in, 1-out flow.
   2. For the Reeve Concourse and Ballroom Pre-function areas, floors will be marked to designate where 3’ of distance is for any lines that may form.
   3. For outdoor spaces, participants will be asked to bring or will be provided with, a blanket and asked to sit one human per blanket, thereby creating approximately 6’ of space from each other.
   4. Performers who will be taking their masks off will be at least 16 feet away from all other participants.
   5. Reeve Union Board will check-in all event participants at designated check-in locations. All participants will be given wristbands to indicate that they have checked in.

C. Hygiene
   1. Hand sanitizer will be made available for all participants at different locations within the event, including but not limited to:
      i. Entrance/Check-In Tables
      ii. Food Tables
iii. Craft Stations
iv. Novelty Stations

D. Dining
1. All food for the event will be provided by Aladdin and Titan Underground, who will submit service plans and ensure compliance with the Dining SOP.

E. Disinfection
1. Reeve Union staff members will disinfect the rooms, restrooms, and other physical objects following existing disinfection protocols upon setup.
2. Reeve Union AV staff will ensure that microphones and other equipment will be disinfected prior to use and then again between performers, based on existing protocols.

Program location:
Reeve Memorial Union

IV. Procedure Modifications: Very High Alert
The entire event would be moved to virtual.

V. Procedure Modifications: High Alert
The entire event would be moved to virtual.

VI. Procedure Modifications: Low Alert

VII. Guidance Documents/Policy Links:
• UW Oshkosh COVID-19 Guidelines: https://uwosh.edu/titans-return/

VIII. Templates/Forms:

IX. Definitions

X. Revision History:
Created: 4/13/2021
Revised/Reviewed: 4/20/2021